

GARDEN GROVE UNIFIED SCHOOL DISTRICT
 BOND OVERSIGHT COMMITTEE MEETING
 DISTRICT OFFICE
 10331 STANFORD AVENUE
 GARDEN GROVE, CALIFORNIA

May 9, 2017

| Committee Members | Term Years | Present | Absent |
|----------------------------------|------------|----------|----------|
| Kevin Condon | 2014-18 | <u>X</u> | _____ |
| Peter Florin | 2012-18 | <u>X</u> | _____ |
| Alana Krause | | <u>X</u> | _____ |
| Nancy Mefford | | <u>X</u> | _____ |
| Joan Mildenstein | | <u>X</u> | _____ |
| Demian Garcia-Monroy | | <u>X</u> | _____ |
| Jennifer Sieve | | <u>X</u> | _____ |
| Ted L. Stevens, Jr. | 2011-17 | <u>X</u> | _____ |
| <u>District Supporting Staff</u> | | | |
| Sal Sanchez | | <u>X</u> | _____ |
| Jennell Sympson | | <u>X</u> | _____ |
| Margie Brown | | <u>X</u> | _____ |
| Jerry Hills | | _____ | <u>X</u> |
| Kevin Heerschap | | <u>X</u> | _____ |
| Javier Rodriguez | | <u>X</u> | _____ |
| Abby Milone | | <u>X</u> | _____ |
| Norma Granados | | _____ | <u>X</u> |
| JoAnne Tran | | <u>X</u> | _____ |

The meeting was called to order by Vice Chairperson Mildenstein at 3:31 p.m. followed by the Pledge of Allegiance and roll call. Call to Order

Sal Sanchez introduced the bond counsel, Don Field and Andrea Greenwald. They have made some revisions to the current by-laws and will review the changes with the committee members. Bond Counsel

Sal Sanchez asked the new Bond Oversight Committee members to introduce themselves to the staff. New Members

Hearing no comments or corrections, on motion of Member Peter Florin, seconded by Member Ted Stevens, Jr., and unanimously carried with the roll call vote noted below, the Minutes of the January 24, 2017, BOC Meeting were approved as submitted. Minutes –January 24, 2017

AYES: Mildenstein, Condon, Florin, Sieve, Stevens NOES: None ABSENT: 0 **Roll Call Vote – Minutes**

Sal Sanchez informed the BOC members that election of officers are voted on every two years. Joan Mildenstein, Vice-Chair of the committee filled in for the previous chairperson, Barbara Barker, who fell ill and passed away. It's now time to elect a new Chair and Vice-Chair of the BOC. Election of Officers

A vote was taken to select the next Chair and Vice-Chair of the BOC. Hearing no comments or corrections, on motion of Member Peter Florin, seconded by Member Jennifer Sieve, and unanimously carried with the roll call vote noted below, Joan Mildenstein was elected Chair of the BOC.

On motion of Member Ted Stevens, Jr., seconded by Member Peter Florin, and unanimously carried with the roll call vote noted below Jennifer Sieve was elected as Vice-Chair of the BOC.

Don Field, bond counsel, discussed the general duties and resolutions with the committee. He advised that a new bill in legislature is intended to extend the amount of terms a committee member may serve. He reviewed how the bond expenditures are to be matched with expenditures of the project list in the bond measure. Advised that the committee is to be accountable to the public on how the bond proceeds are spent on authorized projects, and not which projects should go first. The information given will assist with the process of reviewing the project list and confirming that the expenditures done were appropriate. The minimum meetings per year are one but the committee could meet more regularly when projects are ongoing. The committee will need to review the annual report on the expenditures for the year and the conclusions. The district will have an independent financial performance audit and those will be delivered to the committee for review. Presentation – Don Field and Andrea Greenwald Representatives

Andrea Greenwald went over the changes and advised that the previous bylaws covered just Measure A, and now changes were made to reflect both measures A and P as well as any future measures that the district may adopt. The red line copy reflects items being taken out of the bylaws and the blue lines are items which are being added that relate to the two measures A and P. The only other substantial change is on Section 5.4 on the Term. Currently each committee member will serve a term of two years. Additional language was added to allow as many term years as permitted by law, in case if this bill passes you may be able to serve four or five years.

A PowerPoint presentation by Kevin Heerschap (Manager, Facilities) was presented with updates on the status of Measure A modernization, current HVAC modernization of nine schools, seismic replacement, future HVAC projects, stadium upgrades, and projects in planning. A handout of the PowerPoint presentation was given to the committee and will be posted on the district website.

Presentation - Facilities

Jennell Sympson informed the members that the financial reports can be found on the district website and hard copies are kept in the office of Sal Sanchez Director, Business Services). If there are any questions, please call or email Sal.

Presentation – Financial Reports

A BOC member asked on page A6, are all these things listed for both Measures A and P.

Discussion – Committee Members

Don Field responded it is just for the new Measure P.

Don Field asked if there were still bond funds for the prior measure unspent.

Margie Brown responded we have projects under Measure A that are taking 2-3 years and are on-going.

Don Field asked if the agenda will have separate items for review on both measures, and will it clarify which measure is being reviewed.

Margie Brown responded if it has to be on the agenda that way, as it is specified in the detail of the accounting records.

Don Field responded that the agenda should clearly indicate which measures will be covered in the meeting so the public is aware.

Margie Brown responded that it is always Measures A and P until all the money of Measure A is spent and then it will just be Measure P.

A BOC member asked if the bylaw needs to be signed today.

Don Field responded that some districts approve the bylaws at the district level and others at the committee. If it needs to come back to the committee, it will need to be on the agenda.

Sal Sanchez responded the original bylaws were not taken to Board but the amendment was two years ago. We are still looking into how we will proceed, if it will be at the BOC or Board level.

A BOC member asked if there is a recommendation on the smoothest or best way to approve the bylaws.

Don Field responded if the last amendment went to Board for approval, it should go to Board again, and then have the BOC approve the bylaws at the next meeting in order to be compliant with The Brown Act.

A BOC member asked if the bylaws could be approved today.

Don Field responded the committee is subject to the Brown Act so it needs to be placed on the agenda for approval.

A BOC member asked if the bylaws should be left for Sal to bring back to the committee.

Sal Sanchez responded that he will be responsible for taking the bylaws to Board and bringing it back to the committee for approval at the next scheduled meeting.

After discussing with district staff, it is recommended the revised bylaws be approved by the committee before the Board approves.

A BOC member asked if Stanley had to have their office moved.

Kevin Heerschap responded that the office did not need to be moved due to their location.

A BOC member asked what is on the left hand side of the science room at Irvine.

Kevin Heerschap responded those are the existing cabinets that were previously in the room where chemicals and equipment were stored.

A BOC member asked if a synopsis could be given of what are all the different categories that are being modernized. i.e. technology, fiber optics, etc.

Margie Brown responded we can get you a generic list of what typically happens during modernization. In terms of IT, we coordinate with our IT division and E-Rate so every school gets fiber.

Rick Nakano responded we leveraged the federal E-Rate program funds with Measure A funds. The focus is to go wireless. In the past, a wireless access point was installed for every three to five classrooms but now it is going into every classroom, increasing the band width. In addition, it's tied to a new fiber network. The upgrades will go from the campus to the district office and from the district office out to the main internet network for K-12 education.

Discussion – Committee Members
(cont.)

A BOC member asked what about the classrooms at Anthony, how they held up in the last rains.

Margie Brown responded we didn't get any calls on Anthony.

A BOC member asked about the portables at Stanford with two doors right next to each other and no windows. How can classrooms safely evacuate.

Margie Brown responded that Laura Mahfood is in charge of the portables and is looking into those portables.

A BOC member asked if the number of portables was taken into account in the modernization planning.

Margie Brown responded that there was not enough money to expand.

A BOC member stated that the Don Walsh Auditorium is short a few chairs.

Margie Brown responded yes it is. We had to remove seating for ADA and ramp installation but it now has air conditioning.

A BOC member asked when it comes to the heating, ventilation and air conditioning (HVAC) from the first phase of schools, how are you determining who gets it first.

Margie Brown responded there is a Heat Task Force that is headed by the Superintendent. Maintenance has been registering information and tracking which schools are the hottest. These schools are the next phase to have air conditioning installed.

A BOC member asked that Garden Park was not on the list last year to have air conditioning and noticed it's not on the list for this year.

Margie Brown responded that it is based on the size of the school. Garden Park has 8 classrooms versus a school with 24 or 32 classrooms.

A BOC member asked what seat walls are.

Kevin Heerschap responded it looks like a planter bed area but is designed to sit on.

A BOC member asked if the planters that were taken out at Bolsa will be replaced with the same sort of sitting area as Pacifica.

Margie Brown responded that we have something planned that will serve better at Bolsa.

A BOC member asked when is the stadium dedication at Garden Grove High School.

Rick Nakano responded it's on September 8.

A BOC member asked if Bolsa will have the same stadium set up as Garden Grove.

Margie Brown responded yes.

A BOC member asked if it will have the same number of seats.

Margie Brown responded yes.

A BOC member asked what type of material will be used for the track.

Kevin Heerschap responded that it is a synthetic track.

A BOC member asked if enough money will be set aside for future repairs.

Margie Brown responded yes.

A BOC member asked when they are playing football in the heat and the plastic gets hot, what measures will be taken to prevent injuries.

Margie Brown responded that there is actual irrigation inside the field.

Kevin Heerschap responded one of the items is a cooled surface, so there is different material on top of the infield that stays substantially cooler than the typical rubber or sand.

A BOC member asked if the portable at Alamitos is gone.

Discussion – Committee Members
(cont.)

Margie Brown responded yes.

A BOC member asked in the office at Heritage, the counter is higher than the others that were lowered.

Kevin Heerschap responded that there are other counters in the office that have accessible wheel-chair roll up on both sides.

A BOC member asked if the office at Zeyen was going to be moved or would fencing be put around it.

Kevin Heerschap responded there is some fencing configuration that is going to be installed to allow access just to the office. This can be done without moving the office.

A BOC member asked if the fence at Pacifica on Knott St. will have similar fencing that's installed at Alamitos.

Margie Brown responded yes.

A BOC member asked where the money came from for the long jump track at Pacifica, was it from Pacifica's budget.

Kevin Heerschap responded it was a site modification request and Maintenance did the installation.

Javier Rodriguez responded that there was some minor renovations done to the field.

A BOC member asked are the new classrooms going to have intrusion alarms or surveillance after hours to prevent break-ins.

Margie Brown responded we do not tell you what's installed for security reasons. Between intrusion and cameras, security is managed. We also have a roving patrol that monitor our sites.

A BOC member asked if the roving patrol is a private company.

Margie Brown responded yes.

Sal Sanchez confirmed the next site visit will be at La Quinta High School on October 17, 2017 at 3:30 p.m. Site Visit

The next BOC meeting will be Tuesday, September 12, 2017, at the district office Board Room, 10331 Stanford Ave., Garden Grove starting at 3:30 p.m. Future Meetings

There being no other business, the meeting was adjourned at 5:17 p.m. Adjournment

Joan Mildenstein, Vice-Chair