

**GARDEN GROVE UNIFIED SCHOOL DISTRICT**

BOND OVERSIGHT COMMITTEE MEETING

DISTRICT OFFICE

10331 STANFORD AVENUE

GARDEN GROVE, CALIFORNIA

September 22, 2015

| <u>Committee Members</u>         | <u>Present</u> | <u>Absent</u> |
|----------------------------------|----------------|---------------|
| Barbara C. Barker                | <u>X</u>       | _____         |
| Kevin Condon                     | <u>X</u>       | _____         |
| Peter Florin                     | <u>X</u>       | _____         |
| Lila G. Held                     | <u>X</u>       | _____         |
| Joan Mildenstein                 | <u>X</u>       | _____         |
| Walter Muneton                   | <u>X</u>       | _____         |
| Lactan Nuygen                    | _____          | <u>X</u>      |
| Jennifer Sieve                   | <u>X</u>       | _____         |
| Ted L. Stevens, Jr.              | <u>X</u>       | _____         |
| Jeffery S. Trader                | <u>X</u>       | _____         |
| Robert Tucker                    | <u>X</u>       | _____         |
| <br>                             |                |               |
| <u>District Supporting Staff</u> |                |               |
| Sal Sanchez                      | <u>X</u>       | _____         |
| Margie Brown                     | <u>X</u>       | _____         |
| Jennell Sympson                  | <u>X</u>       | _____         |
| Jeff Rosell                      | _____          | <u>X</u>      |
| Jerry Hills                      | <u>X</u>       | _____         |
| Javier Rodriguez                 | <u>X</u>       | _____         |
| JoAnne Tran                      | <u>X</u>       | _____         |
| Alan Trudell                     | <u>X</u>       | _____         |

The meeting was called to order by Chair Barbara Barker at 3:30 p.m. followed by the Pledge of Allegiance and roll call. Call to Order

Diane Yesenosky, a Garden Park Elementary parent, addressed the committee to ask if the school could be placed on the priority list of schools to have air conditioning installed and if portable air conditioning units could be allowed into classrooms for immediate use. Public Comments

Hearing no comments or corrections, on motion of Member Joan Mildenstein, seconded by Member Kevin Condon, and unanimously carried with the roll call vote noted below, the Minutes of the May 12, 2015, Bond Oversight Committee (BOC) Meeting were approved as submitted. Minutes Approved – May 12, 2015

**AYES: Barker, Condon, Florin, Held, Mildenstein, Muneton, Sieve, Stevens, Jr., Trader and Tucker** **NOES: None** **ABSENT: Nuygen** **Roll Call Vote – Minutes**

Chair Barbara Barker, presented a Certificate of Appreciation to Ted Stevens, Jr., for his service to the community from September 2011 through May 2015 as Bond Oversight Committee Chair. Administration - Certificate of Appreciation

A PowerPoint presentation by Margie Brown (director, Facilities) and Jerry Hills (assistant director, Facilities) was presented with the following facilities status updates of the Measure A modernization projects: Presentation - Facilities

- New electronic school marquees have the fiftieth anniversary logo as shown on the slide presentation.
- A review of completed projects, projects in progress, master schedule, Measure A Budget & Expenditures, projects in planning, and non-Measure A projects.
- Projects completed: Group I, underground utilities at eight sites; Group II, modernization at six elementary schools and one intermediate school; Group III, modernization at 14 elementary schools; and Group IV, modernization at 18 of 27 elementary schools has been completed.
- Projects in progress which started summer 2015: Group IV, six elementary and one special needs school; Group V, four intermediate, one special needs, and four high schools. Our Information Systems team has done a fantastic job keeping up with programming and installation of internet, phones, bells, and alarms at these sites.
- Projects starting December 2015 and June 2016: Group V, Alamitos Intermediate School starting in December 2015; Fitz, Irvine, and Lake intermediate schools starting June 2016 with a schedule change due to a delay in receiving DSA plan approval; and two Group IV schools, Stanley and Carrillo elementary schools, also starting June 2016.
- Measure A funds are being used for architect design and DSA fees for air conditioning at modernized sites.
- Non-Measure A projects being planned includes stadium modernization, Proposition 39 energy savings, Zero Net Energy (ZNE) pilot program, and pilot drought tolerant landscaping.

Jennell Sympton (director, Business Services) and Margie Brown presented the financial reports. These reports are generated from the facilities accounting program, which are located on the district's website. The reports presented were Sources and Budgets, Budget Status (active work encumbered), and Expenditure Worksheet (detailed report of checks written to vendors).

Presentation – Financial Reports

*In order to reduce the amount of paper used to print these reports, Margie Brown suggested the members review them via a link in each meeting agenda email provided by Sal Sanchez. Sal may be contacted via email with any questions. One printed copy of the reports will be available to view at each BOC meeting and will also be available on the overhead projector.*

*It was suggested by a BOC member that a vote be taken to approve Margie Brown's suggestion to eliminate printing of these reports for individual members of the committee.*

On motion of Member Peter Florin, seconded by Member Jennifer Sieve, and carried with the roll call vote noted below, the BOC committee agreed to and approved elimination of printing financial reports for individual BOC members and also agreed to view them online prior to the BOC meeting.

Motion and Approval on Printing of Financial Reports

**AYES: Barker, Condon, Florin, Held, , Muneton, Sieve, Stevens, Jr., Trader and Tucker**  
**NOES: Mildenstein**                      **ABSENT: Nuygen**

**Roll Call Vote – Stop Printing Financial Reports**

A BOC member asked where is the money coming from for the school marquees?

Discussion – Committee Members

*Margie Brown replied it is coming out of modernization funds.*

A BOC member stated at Stanford Elementary, the fencing used to be located before you get to the office where as now it's being placed after you get to the office. Why is this?

*Jerry Hills replied it's done to make the school safer. At some schools the gate is open at the parking lot. A site modification request from the school, approved by administration, allows facilities to change the entry onto the campus to the office by installing two sets of gates or by eliminating one.*

A BOC member asked what will happen with the gates already installed at Lawrence Elementary.

*Jerry Hills replied that the future of the gates at Lawrence Elementary will be reviewed.*

A BOC member asked if we are ahead of scheduled construction because Phase One of the original schedule was planned to start the summer of 2016 at Pacifica.

*Margie Brown replied the schedule was changed at La Quinta and Pacifica to coincide with state funding and in order to share the same contractors between the two sites.*

A BOC member asked if the completion dates at Pacifica and La Quinta have changed, including completion of all the new buildings and media centers.

*Margie Brown replied that Measure A modernization work on the gyms, locker rooms, administration buildings, shop buildings, and disabled accessibility should be completed by the summer of 2016.*

A BOC member asked if the construction of the new buildings at Pacifica and La Quinta are Measure A funds.

*Margie Brown replied that the reconstruction of the new buildings are not using Measure A funds, but are being paid out of a different fund.*

A BOC member asked why there are so many windows in the administration office at La Quinta.

*Jerry Hills replied the number of windows installed in offices is in response to recommendations made by the police department, which is done throughout California as a safety measure in order for office staff to supervise site campus and parking lots.*

A BOC member asked what soft construction costs entail.

*Margie Brown replied that soft costs consist of DSA, architectural, project manager, inspector, testing, and inspection fees including moving expenses, portables, and busing of students.*

A BOC member asked how much of the \$450 million Measure A bond money is used in Measure A expenditures.

*Margie Brown replied there is \$250 million in Measure A bond money and \$253 million from state modernization money.*

A BOC member brought up the drought tolerant landscaping and mentioned that a few parents have safety concerns. Children run and sit on grass while waiting to be picked up and parents can foresee a lot more skinned knees. Will dirt or another type of surface be used around the plants?

*Jerry Hills replied that decomposed granite and mulch or mixed soil is used around the plants. This type of landscaping is only installed at the front of a few high schools and not where students congregate. When draught tolerant landscaping is proposed at the elementary schools, principals will be included in the planning and it will not be used in areas where students wait.*

A BOC member asked if the flooding at Rancho Alamitos has been resolved.

*Jerry Hills replied that at Garden Grove and Rancho high schools, pipes are being laid to alleviate flooding at the storm drains and should be completed by next summer. In the mean time, pumps are brought in to handle the excess water.*

A BOC member said she was impressed with the amount of work that has been completed and with the fresh ideas. Everything looks in great shape.

Discussion – Committee Members (cont.)

A BOC member said the paint color of the decorative median where the street is ripped up in front of Pacifica, doesn't match the rest of the street. Will the new bright red curbing that was used fade?

*Jerry Hills replied that the district is working with the city and that they provide the specifications on what to install and it is installed per those specifications. Because there was a change with the city contractor, other paint was used and now they are trying to come up with funding to correct the error.*

A BOC member mentioned, when the parking lot was resurfaced several years ago at Stanford Elementary, it created a drainage problem. Can something be done to correct this?

*Jerry Hills replied they are reviewing safety and structural issues that affect the school and will examine this area.*

A BOC member asked if there is a process to collect salvaged parts from sites during modernization.

*Jerry Hills replied that some employees were bringing back salvaged parts to use as spare parts or to be sold for scrap. This money was then returned to the general fund. This process has been stopped except for specific items requested to be used for spare parts by the maintenance staff.*

A BOC member asked if a report could be provided at the next meeting entailing how many construction products are bought in the City of Garden Grove.

*Margie Brown replied it would be nearly impossible to provide this information as the district has no control over where the contractors purchase their supplies.*

A BOC member asked why there are yet no seismic mitigation construction costs at Pacifica.

*Margie Brown replied that there are only planning and design costs associated with seismic mitigation at Pacifica at this time.*

A BOC member asked what kind of information is provided to the public about the status of our modernization program.

*Alan Trudell (acting Public Information Officer) replied that we communicate to the community through district media, (i.e. Facebook, Twitter), website, publications, or to parents through School Messenger. We will also be providing a modernization update in our next newsletter and conducting a media tour of our modernized sites. A two-page brochure is also provided for parents and staff at each school undergoing modernization providing information and updates of what has happened or will be happening at their school site. This information will be available to view on the modernized school's website. In terms of sending out press releases to newspapers, it's very challenging. Newspaper publications have limited space and we cannot control what they publish.*

The next site visit will be to Jordan Intermediate, Wednesday, October 28, 2015, at 3:30 p.m. Bond Oversight Committee members will meet in the parking lot directly in front of the school.

Future Site Visits

As a reminder, it is imperative to wear appropriate clothing when attending these site visits: long pants and closed toe shoes. A vest and hard hat will be provided. All committee members are encouraged to attend these site visits as this is part of the responsibilities of the BOC.

Future meeting dates for the 2015-16 school year will be either January 12 or 26; and May 10, 2016, starting at 3:30 p.m., in the Board Room at the district office, 10331 Stanford Ave. Garden Grove.

Future Meetings

There being no other business, the meeting was adjourned at 5:08 p.m.

Adjournment

*Signature on file*

Joan Mildenstein, Vice Chair