

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
 BOND OVERSIGHT COMMITTEE MEETING  
 FACILITIES OFFICE  
 8211 LAMPSON AVENUE  
 GARDEN GROVE, CALIFORNIA

January 13, 2015

<u>Committee Members</u>	<u>Present</u>	<u>Absent</u>
Barbara C. Barker	X	_____
Kevin Condon	X	_____
Bernice Flatebo	X	_____
Peter Florin	X	_____
Lila G. Held	X	_____
Joan Mildenstein	X	_____
Thuong Nguyen	_____	X
Lactan Nuygen	_____	X
Jennifer Sieve	X	_____
Ted L. Stevens, Jr.	_____	X
Jeffery S. Trader	X	_____
Robert Tucker	X	_____
 <u>District Supporting Staff</u>		
Sal Sanchez	X	_____
Nancy Mefford	X	_____
Margie Brown	X	_____
Jeff Rosell	X	_____
Jerry Hills	_____	X
JoAnne Tran	X	_____
Amy Stevens	X	_____
Heather Daud, Christy White Associates	X	_____

The Bond Oversight Committee (BOC) held its meeting at the Facilities Office at 8211 Lampson Avenue, Garden Grove. Information Item

The meeting was called to order by Vice Chairperson Barker at 3:35 p.m. followed by the Pledge of Allegiance and roll call. Call to Order

Joe Beckman, Larry Beckman, Frank Dominick, Scott Klar, Mark Lakso, Mark Mae, Jesse Prentice, Joseph Ragusa, Jay Willemse, and Glenn Wantz (maintenance staff) addressed the committee with concerns regarding the salvaging of parts at sites being modernized under contractors. Public Comments

*Margie Brown, (director, Facilities) stated that these modernized sites are under a Lease-Leaseback contract and the salvage of parts and materials belongs to the contractors. Also, district staff are not insured to be on those sites. Requests of contractors to salvage parts for District pick will be discussed between supervisors and facilities staff.*

Hearing no comments or corrections, on motion of Member Joan Mildenstein, seconded by Member Bernice Flatebo, and unanimously carried with the roll call vote noted below, the Minutes of the September 23, 2014, BOC Meeting were approved as submitted. Minutes – September 23, 2014

**AYES: Condon, Flatebo, Florin, Held, Mildenstein, Sieve, Trader, Tucker NOES: None**  
**ABSTAIN: Barker ABSENT: Nguyen, Nuygen, Stevens, Jr.** **Roll Call Vote – Minutes**

Heather Daud, President of Christy White Associates, presented the Measure A Bond Building Fund Financial and Performance Audit Reports for the fiscal year ending June 30, 2014, which show the district is in compliance with the requirements of Proposition 39. Public Presentation

On motion of Member Lila Held, seconded by Member Peter Florin, and unanimously carried with the roll call vote noted below, the BOC approved the performance and financial audit reports for Measure A prepared by Christy White Associates for the fiscal year ending June 30, 2014. Measure A Bond Building Fund Financial and Performance Audit Reports 2013-2014

**AYES: Barker, Condon, Flatebo, Florin, Held, Mildenstein, Sieve, Trader, Tucker**  
**NOES: None ABSENT: Nguyen, Nuygen, Stevens, Jr.** **Roll Call Vote – Bond Audit Report**

Margie Brown, (director, Facilities) introduced Linda Howe, (clerical specialist, Community Services), as the person who communicates with the community regarding permits for utilizing our sites. Margie then presented a facilities status update of the Measure A modernization projects: Groups I through III and 12 of 27 elementary Group IV schools are completed with 7 schools under active construction projects and Group V projects were started in December 2014 at 4 intermediate and 4 high schools. New marquees have been or are in the process of being installed at 5 elementary schools. Review of the master schedule and overview of Measure A expenditures were discussed. The GGUSD has received 100% of State Modernization Funds. A modernization update from the summer of 2014 has been provided to the BOC members and is available on the district website. Presentation - Facilities

Nancy Mefford presented financial reports located on the district's website which are generated from the facilities accounting program (a link to the financial reports will be added to future email messages to BOC members). The reports presented were Sources and Budgets, Budget Status (of active work encumbered), and Expenditure Worksheet (detailed report of checks that were written to vendors).

Presentation – Financial Reports

*Nancy reminded the committee to review these reports and email her any questions prior to the meeting as the volume of information is too large to review at the meeting.*

On motion of Member Joan Mildenstein, seconded by Member Bernice Flatebo, and unanimously carried with the roll call vote noted below, the BOC approved the Measure A Bond Oversight Committee Annual Report for the fiscal year ending June 30, 2014, and affirms the district is in compliance with Article XIII A, Section 1(b)(3) of the California Constitution.

BOC Annual Report

*The Annual Bond Oversight Committee Report will be presented at the February 3, 2015, Board of Education meeting for approval.*

**AYES: Barker, Condon, Flatebo, Florin, Held, Mildenstein, Sieve, Trader, Tucker**  
**NOES: None      ABSENT: Nguyen, Nuygen, Stevens, Jr.**

**Roll Call Vote – Bond Annual Report**

Starting February 27, 2015, BOC new member applications will be available on the district website and will be accepted thru March 13, 2015. These applications are to fill two-year term vacant member positions beginning May 2015. New member selections will be made by April 2015 and approved at a Regular Meeting of the Board of Education that same month. The district will continue to seek out members to serve on the BOC in order to meet the requirements of Education Code Section 15282(a).

BOC New Member Applications

Sal Sanchez will email Form 700 - Statement of Economic Interests to committee members for completion with an April 1, 2015, deadline. Form 700 will also be available on the district website for committee members to access.

Form 700 – Statement of Economic Interests

A BOC member asked if a hard copy of the facilities presentation could be provided.

Discussion – Committee Members

*Margie Brown informed the committee that the printer in facilities wasn't working but the presentation will be posted on the website.*

A BOC member asked if sub custodians are included in the modernization budget.

*Nancy Mefford and Margie Brown responded that yes, sub custodians help with moves and incidental work associated with modernization projects.*

A BOC member asked what modernization monies are budgeted and not committed.

*Margie Brown responded it is found in the Contingency fund.*

A BOC member asked why were security lights installed at Murdy's back campus.

*Kevin Heerschap responded that the lights were installed for security reasons.*

A BOC member asked why, after Bolsa Grande's fire and portables were installed, a fence was installed that covers the walkway off of the parking lot.

*Kevin Heerschap responded that the intention of the fence is to defer students from congregating in the parking lot.*

A BOC member thanked Jeff Rosell for sharing with him the asbestos logs that are kept current at each school site with the intent of avoiding future asbestos issues.

A BOC member thanked Sal Sanchez for the explanation of how to address asbestos questions the committee was receiving from the public.

The next site visit to Sunnyside Elementary will be on February 4, 2015, at 3:30 p.m. Dates for future site visits will be confirmed at the next meeting. It is imperative to wear appropriate clothing when attending these site visits: long pants and closed toe shoes. A vest and hard hat will be provided. All committee members are encouraged to attend these site visits as this is a task asked of the Bond Oversight Committee.

Future Site Visits

Next meeting will be Tuesday, May 12, 2015, at the district office board room, 10331 Stanford Ave. Garden Grove, starting at 3:30 p.m.

Future Meetings

There being no other business, the meeting was adjourned at 5:30 p.m.

Adjournment

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\_\_\_\_\_, Chair