

GARDEN GROVE UNIFIED SCHOOL DISTRICT
 BOND OVERSIGHT COMMITTEE MEETING
 10331 STANFORD AVENUE
 GARDEN GROVE, CALIFORNIA

January, 29, 2013

<u>Committee Members</u>	<u>Term Years</u>	<u>Present</u>	<u>Absent</u>
John F. Bankson	2011-13	<u>X</u>	_____
Barbara C. Barker	2011-13	<u>X</u>	_____
Nicolas Constantino	2011-13	<u>X</u>	_____
Larry L. Dabalack	2011-13	<u>X</u>	_____
Bernice Flatebo	2012-14	<u>X</u>	_____
Peter Florin	2012-14	<u>X</u>	_____
Lila G. Held	2012-14	<u>X</u>	_____
Daniel G. MacLeith	2011-13	_____	<u>X</u>
Joan Mildenstein	2012-14	<u>X</u>	_____
Lac T. Nguyen	2012-14	_____	<u>X</u>
Ted L. Stevens, Jr.	2011-13	<u>X</u>	_____
Jeffery S. Trader	2011-13	<u>X</u>	_____
Robert Tucker	2012-14	<u>X</u>	_____
 <u>District Support Staff</u>			
Sue McCann		<u>X</u>	_____
Stuart Moe		<u>X</u>	_____
Nancy Mefford		<u>X</u>	_____
Rick Nakano		<u>X</u>	_____
Sal Sanchez		<u>X</u>	_____
JoAnne Tran		<u>X</u>	_____
Alan Trudell		<u>X</u>	_____
 <u>Others</u>			
Heather Daud (CWAC)		<u>X</u>	_____

The meeting was called to order by Chairperson Ted Stevens at 3:35 p.m. followed by the Pledge of Allegiance. Call to Order

Hearing no comments or corrections, on motion of Member Barbara Barker, seconded by Member Nicolas Constantino, the Minutes of the September 11, 2012, Bond Oversight Committee meeting approved as submitted. Minutes Approved

Stuart Moe (director, Facilities) presented a facilities overview of the eight "Round I" utility infrastructure sites that complete the first phase of modernization (Brookhurst, Eisenhower, Excelsior, Heritage, Northcutt, Simmons, Wakeham and Woodbury elementary schools); seven "Round II" modernization sites that are scheduled to be completed summer 2013 (Brookhurst, Enders, Garden Park, Monroe, Simmons, and Wakeham elementary schools, and Bell Intermediate School); and fourteen "Round III" next phase of modernization projects, including utilities and common buildings (i.e. administration and multi-purpose room), that will take place starting summer 2013 (*Bryant, Clinton, Evans, Hazard, Lawrence, Marshall, Mitchell, Newhope, Peters, Rosita, Russell, Skylark, Warren, and Zeyen elementary schools*). Presentations - Staff

The district has received funding for four projects of Round II, (Enders, Garden Park, and Monroe elementary schools & Bell Intermediate School). The State Allocation Board has approved funding for twenty-two projects, (Brookhurst, Bryant, Clinton, Eisenhower, Evans, Excelsior, Hazard, Heritage, Lawrence, Marshall, Mitchell, Newhope, Northcutt, Peters, Rosita, Russell, Simmons, Skylark, Wakeham, Warren, Woodbury, and Zeyen elementary schools).

Nancy Mefford (executive director, Business Services) gave a presentation on the requested reports from the facilities accounting program. Budget Status Report, Expenditure Worksheet, Sources and Budgets Report, and a new report, Seismic Mitigation Program Projects were reviewed. The purchase of storage containers, relocatables/portables, and technology for modernization projects were also discussed as well as coordination with E-Rate grants.

Heather Daud, Christy White Accountancy Corporation, presented the Measure A Bond Building Fund Financial and Performance Audit Reports for the fiscal year ending June 30, 2012, which show the district is in compliance with the requirements of Proposition 39. Public Presentation

On motion of Member Joan Mildenstein, seconded by Member John Bankson, and unanimously carried, the BOC approved the performance and financial audit reports for Measure A prepared by Christy White Accountancy Corporation for the fiscal year ending June 30, 2012. Measure A Bond Building Fund Financial and Performance Audit Reports 2011-2012

Minutes of the January 29, 2013, BOC Meeting

On motion of Member Barbara Barker, seconded by Member Lila Held, and unanimously carried, the BOC approved the Measure A Bond Oversight Committee Annual Report for the fiscal year ending June 30, 2012, and affirms the district is in compliance with Article XIII A, Section 1(b)(3) of the California Constitution. Annual Report 2011-2012

The Annual Bond Oversight Committee Report will be presented at the February 19, 2013 Board of Education Meeting.

Rick Nakano, current Bond Oversight Committee coordinator, has been promoted to Assistant Superintendent of Business Services effective January 10, 2013, replacing Sue McCann (Assistant Superintendent of Business Services) who retires May 3, 2013. Administrative Changes

Nancy Mefford, (executive director, Business Services), will be assuming the position of BOC coordinator.

Superintendent Laura Schwalm will retire at the end of the school year.

The Board of Education will hold a special study session open to the public on February 2, 2013 to review the District Vision and Mission.

Stuart Moe, (director, Facilities), is resigning from the district effective February 20, 2013. Sal Sanchez, (director, MOT) will temporarily assume Stuart's responsibilities until a new Director of Facilities is hired. Appreciation by the BOC was noted for Stuart's service.

New member BOC applications will be accepted starting February 2013 for two-year terms which will begin in May 2013. New member selections will be made by April 2013, to be approved at a Regular Meeting of the Board of Education that month. The district will continue to seek out members to serve on the BOC in order to meet the requirements of Education Code Section 15282(a). BOC New Member Applications

Rick Nakano, BOC coordinator, asked committee members to complete the Form 700 - Statement of Economic Interests and return to him before the April 2 deadline. Form 700 – Statement of Economic Interests

A spring site inspection visit to the schools in modernization phases is scheduled for Tuesday, April 9, 2013, starting at 3:30 p.m. All members are invited to attend. Discussion – Committee Members

Questions and comments from committee members pertaining to the modernization summer project implementation and status of upcoming fourteen projects were addressed and answered by staff. There was also discussion pertaining to observations at construction sites.

A future meeting is scheduled for May 14, 2013, to nominate and vote for the new Chair and Vice Chair and welcome new BOC members. Future Meetings

There being no other business, the meeting was adjourned at 5:35 p.m. Adjournment

Signature on file
Ted Stevens, BOC Chair