

GARDEN GROVE UNIFIED SCHOOL DISTRICT
Personnel Commission Meeting

Education Center - Fifth Floor Board Room
10331 Stanford Avenue, Garden Grove, CA
May 4, 2016 – 5:10 P.M.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADMINISTRATION AND POLICY**
 - 3.1 Director's Report
 - 3.2 2016/2017 Proposed Personnel Commission Budget – First Reading
- 4. MINUTES OF THE REGULAR MEETING OF MARCH 30, 2016***
- 5. AUDIENCE** – This is the public's opportunity to address the Commission on items not on the agenda. The public will have an opportunity for comment on agenda items as those items are discussed.
- 6. CORRESPONDENCE AND COMMUNICATIONS**
 - ⇒ Classified Personnel Report – 04/05/16
 - ⇒ Classified Personnel Report – 04/19/16
 - ⇒ Classified Personnel Report – 05/03/16
- 7. APPROVAL OF CLASSIFICATION ACTIONS***
 - 7.1 Classification Description Revision – Accounting Supervisor
 - 7.2 Classification Description Revision and Title Change – Bus Driver Training Supervisor
 - 7.3 Classification Description Revision, Title Change and New Position – Central Office Receptionist
 - 7.4 New Position – Assistant Director, Business Services
 - 7.5 New Position – Campus Safety Assistant (Rancho Alamitos High School)
 - 7.6 New Positions – Instructional Aide – Bilingual Spanish (4 positions – Clinton Mendenhall Elementary, Faylane Elementary, Monroe Language Academy)
 - 7.7 New Position – School Community Liaison Worker – Bilingual Spanish (Monroe Language Academy)
 - 7.8 New Positions – Translator/Interpreter – Bilingual Spanish (2 positions – Office of Special Education)
 - 7.9 New Position – Translator/Interpreter – Bilingual Vietnamese (1 position – Office of Special Education)
- 8. ORDERING OF EXAMINATIONS***
 - 8.1 Central/School Office Clerk I Open
 - 8.2 Instructional Aide – Spanish Speaking Open
 - 8.3 Instructional Aide – Vietnamese Speaking Open
- 9. RATIFICATION OF ELIGIBILITY LISTS***
 - 9.1 Clerical Specialist I Promotional
 - 9.2 Elementary/Intermediate School Secretary Open
 - 9.3 Health Assistant Open
 - 9.4 Help Desk Support Technician Promotional
 - 9.5 Technology Assistant Open
 - 9.6 Translator/Interpreter – Spanish Open
- 10. OTHER BUSINESS**
 - 10.1 Commissioners
 - 10.2 Next Personnel Commission Meeting
- 11. ADJOURNMENT OF REGULAR MEETING**

***DENOTES ACTION TO BE TAKEN**

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services, in order to participate in a personnel commission meeting, shall contact the Office of Personnel Services by noon on the Monday before the scheduled meeting. Requests shall be made by calling (714) 663-6368 or by fax to (714) 663-6500.