

**GARDEN GROVE UNIFIED SCHOOL DISTRICT**  
**Personnel Commission Meeting**

Education Center - Fifth Floor Board Room  
10331 Stanford Avenue, Garden Grove, CA  
May 6, 2015 – 5:00 P.M.

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADMINISTRATION AND POLICY**
  - 3.1 New Personnel Commissioner – Oath of Allegiance
  - 3.2 Director’s Report
- 4. MINUTES OF THE REGULAR MEETING OF APRIL 1, 2015\***
- 5. AUDIENCE** – This is the public’s opportunity to address the Commission on items not on the agenda. The public will have an opportunity for comment on agenda items as those items are discussed.
- 6. CORRESPONDENCE AND COMMUNICATIONS**
  - ⇒ Classified Personnel Report – 04/21/15
  - ⇒ Classified Personnel Report – 05/05/15
  - ⇒ PCASC Mini-Conference
- 7. APPROVAL OF CLASSIFICATION ACTIONS\***
  - 7.1 Classification Description Revision – Construction Maintenance Supervisor
  - 7.2 Classification Description Revision – Cook-Baker
  - 7.3 Classification Description Revision – Food Service Worker II
  - 7.4 Reclassification – Auto Parts Clerk (Incumbent/Machinist)
  - 7.5 New Positions – Bus Driver/Pool (4 positions – Transportation)
  - 7.6 New Position – School Office Clerk I (1 position – Jordan SLC)
  - 7.7 New Positions – Vocational Specialist (3 positions – Jordan SLC)
- 8. ORDERING OF EXAMINATIONS\***

8.1 Benefits Specialist	Promotional
8.2 Bus Driver	Promotional
8.3 Instructional Assistant II – Special Education	Open
8.4 Intensive Behavioral Instruction Assistant	Open
8.5 Mechanic’s Helper	Open
8.6 School Testing Assistant	Open
8.7 Testing Clerk – Bilingual Spanish	Open
8.8 Testing Clerk – Bilingual Vietnamese	Open
- 9. RATIFICATION OF ELIGIBILITY LISTS\***

9.1 Claims Assistant	Open
9.2 Instructional Aide (Bilingual Vietnamese)	Open
9.3 Secretary III	Promotional
9.4 Translator-Interpreter (Korean)	Open
- 10. OTHER BUSINESS**
  - 10.1 Commissioners
  - 10.2 Next Personnel Commission Meeting
- 11. ADJOURNMENT OF REGULAR MEETING**

**\*DENOTES ACTION TO BE TAKEN**

*Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services, in order to participate in a personnel commission meeting, shall contact the Office of Personnel Services by noon on the Monday before the scheduled meeting. Requests shall be made by calling (714) 663-6368 or by fax to (714) 663-6500.*