

GARDEN GROVE UNIFIED SCHOOL DISTRICT
Personnel Commission Meeting

Education Center - Fifth Floor Board Room
10331 Stanford Avenue, Garden Grove, CA
February 11, 2015 – 5:00 P.M.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. MINUTES OF THE REGULAR MEETING OF DECEMBER 3, 2014*

4. AUDIENCE – This is the public’s opportunity to address the Commission on items not on the agenda. The public will have an opportunity for comment on agenda items as those items are discussed.

5. CORRESPONDENCE AND COMMUNICATIONS

- ⇒ Classified Personnel Report – 12/16/14
- ⇒ Classified Personnel Report – 01/06/15
- ⇒ Classified Personnel Report – 01/20/15
- ⇒ Classified Personnel Report – 02/03/15

6. APPROVAL OF CLASSIFICATION ACTIONS*

- 6.1 Classification Descriptions Revisions – Accounting Technician I, Accounting Technician II, Assistant Buyer, Buyer, Purchasing Clerk
- 6.2 Classification Descriptions Revisions – Director of Facilities, Assistant Director of Facilities, Manager of Facilities, Manager of Maintenance and Operations
- 6.3 New Classifications – Director of Maintenance, Operations, and Transportation, Assistant Director of Maintenance and Operations
- 6.4 Classification Description Revision – Painting Supervisor
- 6.5 New Position – Intensive Behavioral Instruction Assistant (5 positions)
- 6.6 New Position – Instructional Aide II – Special Education (2 positions)
- 6.7 New Position – School Community Liaison Worker (Bilingual Spanish) – (1 position)

7. ORDERING OF EXAMINATIONS*

- 7.1 Central/School Office Clerk I Open
- 7.2 Claims Assistant Open
- 7.3 Director of Maintenance, Operations, and Transportation Promotional
- 7.4 Health Assistant Open
- 7.5 Instructional Aide (Spanish Speaking) Open
- 7.6 Instructional Aide (Vietnamese Speaking) Open
- 7.7 Instructional Aide II – Special Education Open
- 7.8 Intensive Behavioral Instruction Assistant Open
- 7.9 Machinist Open
- 7.10 Painting Supervisor Open
- 7.11 Records Supervisor Open
- 7.12 School Community Liaison Worker (Spanish Speaking) Open
- 7.13 Translator-Interpreter (Bilingual – Korean) Open

8. RATIFICATION OF ELIGIBILITY LISTS*

- 8.1 Athletic Equipment Attendant/Male Open
- 8.2 Elementary/Intermediate School Secretary Open
- 8.3 Groundskeeper/Gardener (Revised) Open
- 8.4 Health Assistant Open
- 8.5 Library Media Technician I Open
- 8.6 Senior School Secretary Open

***DENOTES ACTION TO BE TAKEN**

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services, in order to participate in a personnel commission meeting, shall contact the Office of Personnel Services by noon on the Monday before the scheduled meeting. Requests shall be made by calling (714) 663-6368 or by fax to (714) 663-6500.

(OVER)

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AGENDA

(continued)

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| 8.7 | Special Education Assistant | Open |
| 8.8 | Sprinkler Repair Technician I | Open |
| 8.9 | Technology Assistant | Open |

9. ADMINISTRATION AND POLICY

- 9.1 Director's Report

10. OTHER BUSINESS

- 10.1 Commissioners
10.2 Next Personnel Commission Meeting

11. ADJOURNMENT OF REGULAR MEETING