

**OFFICE AND INSTRUCTIONAL SUPPLIES FOR
WAREHOUSE STOCK AND DISTRICT USE
Bid No. 1503**

Bid Deadline: Thursday, February 18, 2016, 11:00 a.m.
Garden Grove Unified School District
Office of Business Services – Purchasing Department
10331 Stanford Avenue
Garden Grove, CA 92840

Contact: Emily Fitzpatrick, Assistant Buyer
efitzpaterick@ggusd.us
(714) 663-6269

GARDEN GROVE UNIFIED SCHOOL DISTRICT
Purchasing Department
10331 Stanford Avenue, Garden Grove, CA 92840
(714) 663-6340

NOTICE CALLING FOR BIDS

**OFFICE AND INSTRUCTIONAL SUPPLIES FOR
WAREHOUSE STOCK AND DISTRICT USE
BID NO. 1503**

District: **Garden Grove Unified School District**

Bid Deadline: **February 18, 2016 at 11:00 AM**

Place of Bid Receipt: **Garden Grove Unified School District Business Office
10331 Stanford Avenue
Garden Grove, California 92840**

NOTICE IS HEREBY GIVEN that the Garden Grove Unified School District of Orange County, California, acting by and through its Board of Education, hereinafter referred to as "District," will receive up to, but not later than, the above-stated bid deadline, sealed bids at the place identified above for the award of a contract for the above referenced bid.

The district is seeking bids for Office and Instructional Supplies for Warehouse Stock and District Use, Bid 1503, in accordance with Instructions, Conditions, and Specifications now on file in the Purchasing Department of said School District.

Time is of the essence. Each bid must conform and be responsive to the bid documents, which are on file in the Business Office. Bid documents are also available online at: www.ggusd.us printed copies are available upon request by contacting Emily Fitzpatrick at (714) 663-6269. No bidder may withdraw any bid for a period of sixty (60) calendar days after the date set for the opening of bids.

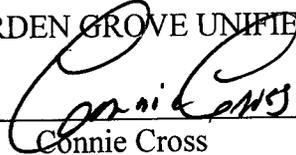
The District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process. The right is also reserved by the Board to select items which, in their opinion, will best serve the needs of the District.

Any and all questions shall be directed to the Business Office at (714) 663-6269.

Dated this 13th day of January, 2016.

GARDEN GROVE UNIFIED SCHOOL DISTRICT

By: _____


Connie Cross

Assistant Director of Business Services

Publication Dates: January 15, 2016 and January 22, 2016
Orange County News – PO #J72V0003

OFFICE AND INSTRUCTIONAL SUPPLIES FOR
WAREHOUSE STOCK AND DISTRICT USE

BID NO. 1503

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GARDEN GROVE UNIFIED SCHOOL DISTRICT

INSTRUCTIONS FOR BIDDERS

BID NO. 1503

OFFICE AND INSTRUCTIONAL SUPPLIES
FOR WAREHOUSE STOCK AND DISTRICT USE

WARNING:

READ THIS DOCUMENT CAREFULLY. DO NOT ASSUME
THAT IT IS THE SAME AS OTHER SIMILAR DOCUMENTS
YOU MAY HAVE SEEN, EVEN IF FROM THE SAME DISTRICT.

1. Preparation of bid Form: The Garden Grove Unified School District, hereinafter referred to as District, invites bids on the forms enclosed to be submitted no later than **Thursday, February 18, 2016 AT 11:00 A.M.** All blanks in the bid documents must be appropriately filled in. Each bid must be submitted in a separate sealed envelope bearing on the outside the bid number and closing date. It is the sole responsibility of the bidder to ensure that their bid is received at the location specified in paragraph 2 below, no later than the time and date specified. Any bids received after the scheduled closing time for receipt of bids will be returned to the bidder unopened.
2. Bid Submission Address: Bids shall be submitted to the Purchasing Department of the District. If bids are hand delivered or delivered by a delivery service (i.e. UPS, Federal Express, U.S. Mail, or private courier) they shall be delivered to the **Purchasing Department, District Office**, located at **10331 E. Stanford Avenue, Garden Grove, CA, 92840.**

TO BE CONSIDERED, ALL BIDS MUST BE RECEIVED IN THE PURCHASING DEPARTMENT BY THE TIME AND DATE OF CLOSING. (NOTE: BIDDERS WHO MAIL THEIR BIDS SHOULD ALLOW SUFFICIENT TIME FOR THE INTERNAL DISTRIBUTION OF MAIL WITHIN THE DISTRICT.)

FAXED BIDS AND BIDS RECEIVED IN THE PURCHASING DEPARTMENT AFTER DATE AND TIME INDICATED HEREIN WILL NOT BE ACCEPTED.

3. Questions and Addenda – Any and all questions regarding this bid must be submitted in writing to Emily Fitzpatrick, Assistant Buyer, efitzpatrick@ggusd.us before, **February 3, 2016 at 10:00 AM.** Answers to these questions and any other related addenda will be posted no later than **5:00 PM on Monday, February 8, 2016 on the District's website at: GGUSD.US**
4. Bid Opening Reading: All bids shall be publicly opened and read aloud at the time and date indicated above, at the District's **Purchasing Department, District Office**, located at **10331 Stanford Avenue, Garden Grove, CA, 92840.**

5. Signature: All bids must be signed in the name of the bidder and must bear the signature in longhand of the person or persons duly authorized to sign the bid. Unsigned bids will be considered non-responsive, thus resulting in rejection of the bid.
6. Modifications: Changes in or additions to the bid form, alternate bids, or any other modifications of the bid form which are not specifically called for in the bid documents may result in District's rejection of the bid as not being responsive to this invitation to bid. Oral, telephone, telegraphic, or facsimile bids or modifications will not be considered.
7. Erasures, Inconsistent or Illegible Bids: The bid submitted must not contain any erasures, interlineations, or other corrections unless each such correction is authenticated by affixing the initials of the person(s) signing the bid in the margin immediately adjacent to the correction. In the event of inconsistency between words and numbers in the bid, words shall control numbers. In the event that DISTRICT determines that any bid is unintelligible, illegible or ambiguous, the DISTRICT may reject such bid as being nonresponsive.
8. Withdrawal of Bids: Any bidder may withdraw his bid personally or by written request to the Purchasing Department, at any time prior to the scheduled closing time for receipt of bids. Any request for withdrawal received after the hour set for the opening of the bids will not be honored.
9. Interpretation of Bid Documents: Bidders who find discrepancies in or omissions from the bid documents, may submit to the Purchasing Department a written request for clarification or correction thereof. A copy of all request for clarification and the response thereto will be mailed to all bidders. Corrections will be made by addenda issued to each bidder. The District will not be responsible for oral interpretations. All addenda issued during the time of bidding shall be incorporated into the bid automatically.
10. Award of Contract: The District reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or the bidding, and to make its selection of items awarded based upon its best judgment as to which items substantially comply with the specifications, or which are most economical and/or best suited for the purpose for which they are intended.

It is the District's intent to award the contract on an item-by-item basis. Please submit prices on each item listed on Bid Form pages 1-27. Cash discounts offered shall be considered in determining low bid in accordance with Paragraph 29, DISCOUNTS of these Instructions for Bidders. In the event of equal bids, the award shall be made to the bidder located within the State of California, the County of Orange, and with whom the Purchasing Department of the District has had satisfactory business relationships, in the order named. All bids shall remain open and valid and subject to acceptance for sixty (60) days after the bid opening date.

11. Prices: Bid each item separately. Prices must be stated in units specified or trade standard. The right is reserved to waive any informality in bids, to reject any or all bids, and to accept or reject any item or combination of items. In case of a discrepancy between the unit price and the extension, the unit price will be considered correct. Quote prices net including trade discounts, F.O.B. DESTINATION, FRT. PREPAID. Cash discounts, when offered, will be computed from final date of accepted delivery or receipt of invoice, whichever is later.

Prices may not increase more than once per each successive twelve (12) month period commencing on or around March 1st of each year. Supplier must provide GGUSD with no less than thirty (30) days' prior written notification of proposed price increases, and no price increase will exceed the lesser of three percent (3%) or the annual increase in the Consumer Price Index as published on March 1 of the prior year.

Appendix A will be considered in conjunction of Bid Form-2 pages 1 thorough 27 of Bid Form-2. For example, the most responsive and responsible vendors with the lowest bid on items listed on pages 1 through 27 of the Bid Form-2 will be awarded contracts for the percentage off catalog pricing (Appendix A).

12. Quantities: Quantities shown in Bid Form are estimates only, based on the best information available at the time. The District reserves the right to purchase more or less of the units specified at the unit cost bid.
13. Additional Quantities: The Board desires the option to purchase additional quantities of the above item(s). State if you will accept orders for the additional quantities at the same prices, terms and conditions, providing additional quantity does not exceed that shown above and providing the Board exercises option before _____, 20_____.

_____ Option Granted

_____ Option Not Granted

14. Samples: Samples may be requested before an award is made. If requested prior to award, samples should be submitted to the District's Purchasing Department. Samples shall be provided at no expense to the District within five (5) days of request and shall become the property of the District. Failure to provide samples as requested shall be cause for rejection of the bid.

All packages containing samples must be clearly labeled with bidder's name, bid number, and each sample clearly identified as to the item number under which the sample is to be considered.

If, in the opinion of the District, an item purchased on the bid does not conform to specifications or perform to the standards of the previous samples submitted, the District reserves the right to have the product tested by an independent laboratory. If the test shows that the product does not conform to specifications or meet the standards of the samples

submitted, the cost of testing will be charged to the successful bidder and the contract may be canceled under the TERMINATION FOR DEFAULT section of the bid.

15. Substitutions: Whenever in the specifications any material, process, service or equipment is indicated or specified by brand name, trade name, proprietary name or by name of the manufacturer, such specification shall be deemed to be used for the purpose of facilitating description of the material, process, service or equipment desired and shall be deemed to be followed by the words "or equal". Bidder may offer any material, process, service, or equipment which shall be substantially equal or better in every respect to that so indicated or specified subject to District approval.

16. Delivery Requirements: Bidders shall bid all items F.O.B. DESTINATION, FRT. PREPAID to: GGUSD Warehouse, 10331 Stanford Ave., Garden Grove, California, 92840 and reference the Purchase Order number that will be given when an order is placed. Vendor will be required to contact an identified District staff member at least two days prior to delivery to schedule delivery and installation. Lift gate and inside delivery will be required. Installation shall require furnishing, delivering, assembling, setting in place and installing items listed. Carting away debris will be the sole responsibility of the vendor.

17. Delivery Schedule: The District requires the delivery of most items within **five** business days upon receipt of order. The District reserves the right to make award based on delivery time quoted. Failure to meet the delivery requirements set forth may be cause for DEFAULT under the TERMINATION OF DEFAULT clause of this bid.

18. Brands: Brand names are included for descriptive purposes to indicate the quality, design, and utility desired by the District, but the specifications are not intended to restrict competition. Brands of equal make or type to those specified will be considered unless otherwise so indicated in the bid. In an effort to maintain consistency and compatibility with existing District products, "**ONLY**" is specified for some items on the Bid Form, warehouse stock items. When "**ONLY**" is specified for an item, the brand and product number specified is the only brand and product number solicited in this Invitation for Bids and must be supplied exactly as indicated. **If a brand or product number is offered other than a brand and product number specified the bid for the item shall be rejected.** Each bidder shall indicate the manufacturer's name and model number of the brand(s) being bid (even if indicated in the specification) and may require testing in accordance with the INSPECTION AND ACCEPTANCE provision of this bid. "CAUTION TO BIDDERS: The Purchasing Department is not responsible for locating or securing any information which is not identified in the bid and reasonably available to the purchasing activity. Accordingly, to ensure that sufficient information is available the bidder must furnish as part of the bid all descriptive material such as cuts, illustrations, drawings, or other information, necessary to the purchasing activity to (1) determine whether the product offered meets the salient characteristic requirements of the Invitation to Bid, and (2) establish exactly what the bidder proposes to furnish and what the District would be binding itself to purchase by making an award. The information furnished may include specific references to information previously furnished or to information otherwise available to the purchasing activity."

19. Insurance and Workers' Compensation: Prior to issuance of a purchase order, the successful bidder shall furnish the District with insurance endorsements evidencing insurance coverage and further indicating that the successful bidder's policies have been endorsed to name the "Garden Grove Unified School District" as an additional insured thereon, with provision made for cross liability. The endorsements shall further provide the "Successful bidder's policy is primary over any insurance carried by the District and that "the policy will not be cancelled or materially changed without thirty (30) calendar days prior written notice " being given to the District's Purchasing Department. During the term of the contract, the successful bidder shall, at its own cost and expense maintain the following types of insurance:

- i. Commercial General Liability Coverage, "occurrence" form only, to include bodily injury and property damage for premises and operations, contractual liability, independent contractors, personal and advertising injury, and wrongful termination with a combined single limit not less than \$1,000,000 per occurrence and an annual general aggregate limit not less than \$2,000,000. The policy shall be endorsed to name the District, its governing boards and commissions and the individuals thereof, and all its officers, agents, employees, representatives and volunteers, as additional insured.
- ii. Workers' Compensation insurance with limits as required by the Labor Code of the State of California and Employers Liability insurance limits of \$1,000,000 per accident.
- iii. Business Automobile Liability Coverage of \$1,000,000.00 combined single limit per occurrence, or umbrella excessive liability aggregate of \$2,000,000.00.

20. Failure to Provide Evidence of Insurance, Post Security or Execute Contract: In the event the bidder to whom a notice of intent to award a contract is given, fails or refuses to provide the certificates of insurance, required bonds, or return properly executed copies of the contract within seven (7) calendar days from the date of receiving said notice, the District may declare the successful bidder as nonresponsive to this solicitation and re-issue a notice of intent to award a contract to the next lowest responsive and responsible bidder, or may call for new bids.

21. Default: In the event the bidder to whom a contract is awarded fails to perform in accordance with the terms and conditions of the bid or the contract, the District may terminate their orders, in whole or in part, in accordance with the TERMINATION FOR DEFAULT provision of this bid.

22. Termination for Default: The District may, by written notice of default to the successful bidder, terminate the contract in whole or in part if:

- A. The successful bidder fails or neglects to perform any of the services listed herein in the manner and time specified, or if, in the opinion of the District, the items(s) provided fail to perform satisfactorily;

OR

B. The successful bidder fails to perform any of the other provisions of the bid or purchase order and does not cure such failure within a period of two (2) days (or such longer period as the District may authorize in writing) after receipt of notice from the Garden Grove Unified School District specifying such failure.

In the event the District terminates the contract, in whole or in part, the District may acquire equipment, similar to those so terminated from another source and the successful bidder shall be liable for any excess costs of acquisitions of such similar supplies.

23. Vendor Not Officer, Employee, or Agent of District: While engaged in carrying out the terms and conditions of the contract, the successful bidder and its employee(s) and subcontractor(s) is an independent contractor and not an officer, employee, or agent of the District.
24. Evidence of Responsibility: Upon request of the District, a bidder whose bid is under consideration for award shall promptly submit satisfactory evidence showing their financial resources. The District may also request the names of at least three (3) references for whom similar supplies or equipment were provided during the previous year. The bidder must furnish this list within three (3) days after request. Failure to do so will be sufficient cause for default and the District may declare the successful bidder as nonresponsive to this solicitation and re-issue a notice of intent to award a contract to the next lowest responsive and responsible bidder, or may call for new bids.
25. Anti-Discrimination: In connection with all work performed under this Project, there shall be no unlawful discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, marital status, physical disability, mental disability, or medical condition. The successful bidder agrees to comply with applicable Federal and State laws including, but not limited to, the California Fair Employment and Housing Act, beginning with Government Code Section 12900 and Labor Code Section 1735.
26. Inspection and Acceptance: All items provided under the contract shall meet or exceed the bid specifications and shall comply with all Federal and California State laws governing their production, handling, processing and labeling. Inspection and acceptance of all items shall be at DESTINATION. Items found to be defective or not in accordance with the bid specifications shall be replaced by the successful bidder at no cost to the District. Failure to replace said items shall be considered sufficient cause for default action under the DEFAULT provision of this bid.
27. Inspection of Bidder's Facilities: The District reserves the right to inspect the facilities of the bidder prior to award of the contract, and, if representatives of the District determine after such inspection that the bidder is not capable of performing satisfactorily to the District, his bid will be ruled nonresponsive. Additionally, the District reserves the right to inspect the successful bidder's facility during the contract period.

28. Indemnification: Bidder agrees to defend, indemnify, save, and hold harmless the District and any of their governing bodies, the individuals, thereof, and all officers, agents, employees, representatives, and volunteers from all loss, cost, and expense (including, but not by way of limitation, attorneys' fees and other related legal costs) arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of the Bidder's performance or failure to perform services under this Bid, or resulting from or in any way directly or indirectly connected with the performance or nonperformance of the District, pertaining to this bid. Bidder further agrees to waive all rights of subrogation against the District and shall pay for any and all injury, damage, or loss to the District. The provisions of this indemnification clause shall not be limited to the availability or collectability of insurance coverage, nor do these provisions apply to any injury, damage or loss caused solely by the negligence of the District.
29. Discounts: Cash discounts shall be considered in determining low bid if the discount offered is for a 30-day payment period or longer. Cash discounts for less than 30 days shall not be considered in determining low bid.
30. Cal-OSHA: Bidders certify, by submitting their signed bid, that all items being bid meet or exceed all applicable CAL-OSHA Codes.
31. Permits and Licenses: The Contractor and all of his employees or agents shall secure and maintain in force such licenses and permits as are required by law in connection with the furnishing of items herein listed. All operations and materials shall be in accordance with law. Failure to do so may result in termination of the contract under the default provision of the bid.
32. Employee Background Checks: At the time of contract award and during the entire term of the contract, the successful bidder, including all subcontractors, shall fully comply with the provisions of Education Code Sections 45125.1 and 45125.2 when District determines that the successful bidder's employees and employees of subcontractors will have more than limited contact with pupils in the performance of the work. In addition, it shall be the District's responsibility to take appropriate steps to protect the safety of any pupils that may come in contact with the successful bidder.
33. Drug and Alcohol Free Workplace: The successful bidder hereby certifies, under penalty of perjury, under the laws of the State of California that under the contract he will comply with the requirements of the Drug-Free Workplace Act of 1988 (Government Code Section 8350 et. seq.).
34. Tobacco-Free Workplace: In the interest of public health, the Garden Grove Unified School District provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for, by the District. Failure to abide with this requirement could result in the termination of the contract.

35. Bid Documents: The complete bid includes the following documents:

- Notice Calling For Bids
- Instructions For Bidders
- Information Required of Bidders
- Bid Form - 1
- Bid Form – 2
- Appendix A
- Non-collusion Declaration
- Workers’ Compensation Certificate
- Drug –Free Workplace Certification
- Notice to Contractors Regarding Criminal Records Check
- Certification By Contractor Criminal Records Check
- Tobacco Free Workplace Certification

Any of these shall be interpreted to include all the provisions of the other documents as though fully set out therein. The bidder should fully acquaint him/herself with the terms and conditions affecting the performance of the contract. Submission of a bid shall be taken as prima facie evidence of compliance with this provision.

36. Renewal Option: The contract will begin on or after March 16, 2016 and terminate on March 15, 2017. Contract may be extended up to two (3) additional years, one year at a time by mutual agreement, in accordance with California Education Code 81644. If the renewal option is exercised, District will notify contractor prior to the expiration date of the original order or contract.

Indicate if said Renewal Option is granted for one additional year:

_____ Option Granted
_____ Option Not Granted

Indicate if said Renewal Option is granted for second additional year:

_____ Option Granted
_____ Option Not Granted

37. Price Guarantee: Prices are a maximum for the period of the contract. In the event of a price decline, or should you sell the same materials under similar quantity and delivery conditions to the State of California, or County Municipality, or Legal District of the State of California at prices below those specified herein, such lower prices are to be immediately extended to the Garden Grove Unified School District.

38. Term of Contract: The term of the contract is for one (1) year with option to extend for (2) years, one (1) year at a time. Contract start date is expected to be on or after March 16, 2016.

39. Other Agencies: Other public school and community college districts located in California may purchase identical items at the same price and upon the same terms and conditions pursuant to Sections 20118 and 20652 of the Public Contract Code. The District waives its right to require other districts to draw their checks in favor of this District as provided in said code sections.

Option Granted _____

Option Not Granted _____

INFORMATION REQUIRED OF BIDDER

The Bidder shall furnish all the following information. Bidder shall carefully read and answer all questions to ensure completeness and accuracy. Failure to comply with this requirement may cause rejection of the bid. Additional sheets may be attached if necessary. "You" or "your" as used herein refers to the bidder and any of its owners, officers, directors, shareholders, principals, responsible managing officer (RMO) or responsible managing employee (RME). District has discretion to request additional information.

- (1) Bidder name and address (Post Office Box Number not sufficient):

- (2) Telephone: _____ Fax No.: _____
Email: _____

- (3) Individual _____ Partnership _____ Corporation _____ (check one)

- (4) Names and titles of all your owners, officers, principals, responsible managing officers and responsible managing employees:

Name	Title
_____	_____
_____	_____
_____	_____

- (5) Have you ever been terminated from a school district contract prior to the completion of the contract? Yes ___ No ___ If the answer is "Yes," give dates, names and addresses of school district/public agency and details. _____

(6) Have you ever been barred from bidding on any school district contract? Yes ___ No ___
If the answer is "Yes," give dates, names and addresses of school district/public agency and details. _____

(7) Have you ever defaulted on any school district contract? Yes ___ No ___ If the answer is "Yes," give dates, names and addresses of school district/public agency and details.

(8) Have you ever brought any claim(s) against a school district or public agency?
Yes ___ No ___ If the answer is "Yes," please explain in detail name of school district/public agency, nature of the claim and outcome. _____

(9) Have you been in litigation or arbitration or dispute of any kind on a question or questions relating to a school district contract during the past ten (10) years? Yes ___ No ___ If the answer is "Yes," provide name of the school district/public agency and details.

(10) Do you now or have you ever had any direct or indirect business, financial or other connection with any officer, employee or consultant of the District?
Yes ___ No ___ If so, please elaborate.

(11) List at least three (3) of your most recent school district or government contracts.

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

(12) List of References – Public/school district contracts references within the last five (5) years. District has discretion to require more than three (3) references.

1. Name: _____
Address and Telephone: _____

Contact Person: _____
Description of Contract: _____
Dates of commencement and completion of Contract: _____

Contract Amount: _____

2. Name: _____
Address and Telephone: _____

Contact Person: _____
Description of Contract: _____
Dates of commencement and completion of Contract: _____

Contract Amount: _____

3. Name: _____
Address and Telephone: _____

Contact Person: _____
Description of Contract: _____

Dates of commencement and completion of Contract: _____

Contract Amount: _____

(15) Additional information: _____

I certify and declare under penalty of perjury under the laws of the State of California that the foregoing responses to the Information Required of Bidder are true and correct.

Signature

Print Name

Title

Date

GARDEN GROVE UNIFIED SCHOOL DISTRICT

BID FORM - 1

BID NO. 1503

OFFICE AND INSTRUCTIONAL SUPPLIES FOR
WAREHOUSE STOCK AND DISTRICT USE

1. Pursuant to and in compliance with this bid, and all other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the contract, the local conditions affecting the performance of the contract and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed and to provide and furnish any and all of the labor, materials, tools, equipment, and all utility and transportation services necessary to perform the contract and complete in a workmanlike manner all of the work required in connection with this contract.

All in strict conformity with the specifications and other contract documents including any addendums for the amounts as set forth below.

2. It is understood that this bid, once approved by the Garden Grove Unified School District Board of Education, is an annual contract to provide goods and/or services the District per this bid for a period of one year from the Board approval date. Any extension beyond the initial year must be mutually agreed upon and Board approved.
3. Bidder must adhere to the delivery schedule included in the bid documents, unless otherwise changed in writing by the District and provide all necessary insurance certificates as required in the bid documentation.
4. It is understood that the District reserves the right to reject this bid as specified in the Instructions For bidders and that the bid shall remain open and not be withdrawn for a period of sixty (60) days.
5. This bid is subject to a cash discount of _____%, thirty (30) days, net 45.

Date: _____

Proper Name of Bidder

By _____

Signature of Bidder

Note: If a bidder is corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents; if a bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if a bidder is an individual, his full signature shall be placed above.

BID FORM - 2
OFFICE, PAPER AND INSTRUCTIONAL SUPPLIES FOR WAREHOUSE STOCK AND DISTRICT USE

	Stock Number	Description	Qty	Unit of measure	Manufacturer Name & Model No.	Unit Price
1	72.00028	BINDER , black, loose leaf, 3-ring, 8-1/2" x 11", 1" rings, vinyl with pocket <i>WILSON JONES W368-14NBPP OR EQUAL</i>	600	EA		
2		BINDER , white, view, 3-ring, 8-1/2" x 11", 1/2" rings, vinyl with pocket <i>WILSON JONES WLJ36213W OR EQUAL</i>	500	EA		
3		BINDER , white, view, 3-ring, 8-1/2" x 11", 1" rings, vinyl with pocket <i>WILSON JONES W362-10W OR EQUAL</i>	500	EA		
4	72.00030	PROTECTOR, SHEET 2.4 mils. thick, 8-1/2" x 11", 3 hole punched, non-glare, reinforced binding, standard weight, 100 per box <i>IMPERIAL SSS17870TL OR EQUAL</i>	500	BX		
5	72.00031	BINDER , black, loose leaf, 3-ring, 8-1/2" x 11", 1-1/2" rings, vinyl with pocket <i>WILSON JONES W368-34NBPP OR EQUAL</i>	1500	EA		
6	72.00035	NOTEBOOK , 1 subject spiral, poly cover 9 x 12, college ruled, perforated sheet 8-1/2" x 11", 100 sheets <i>OFFICE DEPOT 571564 "ONLY"</i>	4000	EA		
7	72.00037	NOTEBOOK , 3 subject spiral, poly cover 9 x 12, college ruled, perforated sheet 8-12" x 11", 150 sheets <i>OFFICE DEPOT 714988 "ONLY"</i>	700	EA		
8	72.00039	NOTEBOOK , 5 subject spiral, poly cover 9 x 12, college ruled, perforated sheet 8-12" x 11", 200 sheets <i>OFFICE DEPOT 571555 "ONLY"</i>	400	EA		
9	72.00055	BOOK, COMPOSITION , 40 sheets, 8-1/2" x 6-7/8" 80 pages, 3/8" ruled, 1" heading <i>SOUTHWEST IMPERIAL SSS114040MEA OR EQUAL</i>	57000	EA		

Office and Instructional Supplies for

Warehouse Stock and District use

10	72.00057	NOTEBOOK , 1 subject spiral, 10-1/2" x 8", 70 pages, wide ruled <i>OFFICE DEPOT 293799 OR EQUAL</i>	32000	EA		
11	72.00058	NOTEBOOK , steno, 6" x 9", 80 count 72/cs, gregg ruling <i>SCHOOL SMART 085290 OR EQUAL</i>	600	EA		
12	72.00060	SENTENCE STRIPS , manila, 3" x 24", 100/pkg, 1-1/2" rule <i>SOUTHWEST IMPERIAL SSS5850MA OR EQUAL</i>	400	PK		
13	72.00061	BOOK, LESSON PLAN , 11" x 9-3/8" wkly school year, w/seating charts, 8 subject, spiral bound <i>SOUTHWEST IMPERIAL SSS11380 OR EQUAL</i>	140	EA		
14	72.00070	BOTTLE , plastic, empty, 8oz. for glue, cylinder natural polyethylene <i>SOUTHWEST IMPERIAL 24-410 OR EQUAL</i>	300	EA		
15	72.00073	BOTTLE CAP , for empty glue bottle, 24mm yorker spout w/red sealer <i>SOUTHWEST IMPERIAL 24-400 OR EQUAL</i>	400	EA		
16	72.00082	BOARD , bristol/railroad dark blue, 22" x 28", two sided, 6-ply <i>PACON CORPORATION 5462 OR EQUAL</i>	500	EA		
17	72.00091	BOARD , bristol/railroad, holiday green, 22" x 28", two-sided, 6-ply <i>PACON CORPORATION 5494 OR EQUAL</i>	300	EA		
18	72.00094	BOARD , bristol/railroad orange, 22" x 28", two-sided, 6-ply <i>PACON CORPORATION 5479 OR EQUAL</i>	250	EA		
19	72.00100	BOARD , bristol/railroad, red, 22" x 28", two-sided, 6-ply <i>PACON CORPORATION 5476 OR EQUAL</i>	400	EA		

Office and Instructional Supplies for

Warehouse Stock and District use

20	72.00106	BOARD , bristol/railroad, white, 22" x 28", two sided, 6-ply <i>PACON CORPORATION 5461 OR EQUAL</i>	800	EA		
21	72.00109	BOARD , bristol/railroad, lemon yellow, 22" x 28", two sided, 6-ply <i>PACON CORPORATION 5473 OR EQUAL</i>	350	EA		
22	72.00151	CALENDAR , refill, large 3-1/2" x 6", current year <i>AT-A-GLANCE E7175015 OR EQUAL</i>	150	EA		
23	72.00154	CARD , index, white, 3 x 5 plain, 100/pk <i>ESSELTE CORPORATION ESS30 OR EQUAL</i>	1,000	PK		
24	72.00157	CARD , index, white, 3 x 5 ruled, 100/pk <i>ESSELTE CORPORATION ESS31 OR EQUAL</i>	2,500	PK		
25	72.00160	CARD , index, white, 4 x 6 plain, 100/pk <i>ESSELTE CORPORATION ESS40 OR EQUAL</i>	200	PK		
26	72.00163	CARD , index, white, 4 x 6 ruled, 100/pk <i>ESSELTE CORPORATION ESS41 OR EQUAL</i>	850	PK		
27	72.00166	CARD , index, white, 5 x 8 plain, 100/pk <i>ESSELTE CORPORATION ESS50 OR EQUAL</i>	100	PK		
28	72.00169	CARD , index, white, 5 x 8 ruled, 100/pk <i>ESSELTE CORPORATION ESS51 OR EQUAL</i>	150	PK		
29	72.00286	CLIPBOARD , 9" x 12-1/2", rust resistant clamp, 1" capacity <i>SOUTHWEST IMPERIAL SSS1272LR OR EQUAL</i>	500	EA		

Office and Instructional Supplies for

Warehouse Stock and District use

30	72.00289	CLIP , bulldog, 2", dz, magnet, nickel plated <i>SCHOOL SMART 077434 OR EQUAL</i>	40	DZ		
31	72.00295	CLIP , paper, standard small, 100/bx, 10bx/ct, #3 size, silver <i>WILSON JONES/ACCO BRANDS INC. ACC72320 OR EQUAL</i>	300	CT		
32	72.00298	CLIP , paper, standard jumbo, 100/bx, 10bx/ct, silver <i>WILSON JONES/ACCO BRANDS INC. ACC725800R OR EQUAL</i>	550	CT		
33	72.00310	FOLDER , twin-pocket with fasteners, assorted colors, 25 pk, 9-1/2" x 11" <i>OXFORD 57715 OR EQUAL</i>	100	BX		
34	72.00325	CRAYON , wax, large, 8 assorted colors, 12 bx/ct *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA 52-0080 OR PRANG 00900</i>	350	CT		
35	72.00355	CRAYON , wax, regular, 16 colors assorted 12bx/ct, *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA 5200160207 OR PRANG 00100 OR EQUAL</i>	2500	CT		
36	72.00358	CRAYON , wax, regular, 8 colors assorted, 12bx/ct, *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA 5230082010 OR PRANG 00000 OR EQUAL</i>	75	CT		
37	72.00374	PASTEL , oil, assorted colors, non-toxic, 12/bx <i>PENTEL OF AMERICA BRAND PHN-12 OR EQUAL</i>	300	BX		
38	72.00375	PASTEL , oil, assorted color, non-toxic, 24/bx <i>PENTEL OF AMERICA BRAND PHN-25 OR EQUAL</i>	400	BX		
39	72.00406	DISPENSER , tape, for 1/2"-3/4" scotch tape, hi-impact plastic, weighted, black, 1" core <i>SOUTHWEST IMPERIAL SSS1892BK OR EQUAL</i>	150	EA		

Office and Instructional Supplies for _____

Warehouse Stock and District use

40	72.00412	INDEX , notebook, 3 hole, 5 set, multicolor dividers, 5-tabs, write on, 1/5 cut <i>OFFICE DEPOT 933218 OR EQUAL</i>	5000	ST		
41	72.00421	ENVELOPE , manila, 6" x 9", with clasp, 100/bx <i>OFFICE DEPOT 330744 OR EQUAL</i>	20	BX		
42	72.00424	ENVELOPE , manila, 9-1/2" x 12-1/2", with clasp, 100/bx <i>OFFICE DEPOT 330840 OR EQUAL</i>	40	BX		
43	72.00430	ENVELOPE , manila, 10" x 13", with clasp, 100/bx <i>OFFICE DEPOT 330888 OR EQUAL</i>	80	BX		
44	72.00433	ENVELOPE , brown kraft, 10" x 13", without clasp, 250/bx <i>QUALITY PARK 41660 OR EQUAL</i>	200	BX		
45	72.00434	ENVELOPE , window, #10 standard poly window, standard position #24, white wove plain, no printing, 1000 per box <i>QUALITY PARK 90120B OR "ONLY"</i>	75	M		
46	72.00437	ENVELOPE , manila, 6" x 9", #28 with gummed flap, without clasp, 500/bx <i>QUALITY PARK 40765 OR EQUAL</i>	85	BX		
47	72.00442	ENVELOPE , white wove, #6-3/4 (3-5/8" x 6-1/2"), v-style, 500/bx, 24# <i>QUALITY PARK 90070 OR EQUAL</i>	40	BX		
48	72.00445	ENVELOPE , white wove, #10, #24, 500/bx, 4-1/8" x 9-1/2" <i>QUALITY PARK 90020 OR EQUAL</i>	375	BX		
49	72.00451	ERASER , pink pearl, 36/bx, latex free <i>SOUTHWEST IMPERIAL SSSZ13555 OR EQUAL</i>	800	BX		

Office and Instructional Supplies for _____

Warehouse Stock and District use

50	72.00454	ERASER , pencil tip, arrowhead, 12 doz. per bx, latex free <i>SOUTHWEST IMPERIAL SSS13710 OR EQUAL</i>	400	BX		
51	72.00456	ERASER , Markerboard, Expo 2" x 5" Plastic backed <i>SANFORD 81505 OR EQUAL</i>	1000	EA		
52	72.00490	FASTENER , Paper 1/2" Brass round head, 100 per bx, #2 <i>SOUTHWEST IMPERIAL 13902 OR EQUAL</i>	100	BX		
53	72.00493	FASTENER , Paper 3/4" Brass round head, 100 per bx, #3 <i>SOUTHWEST IMPERIAL 13903 OR EQUAL</i>	50	BX		
54	72.00496	FASTENER , paper 1" Brass round head, 100 per bx <i>SOUTHWEST IMPERIAL 13904 OR EQUAL</i>	100	BX		
55	72.00536	CRAYON , Wax, Large 16 Assorted *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required <i>CRAYOLA 5232810212 OR PRANG 25116 OR EQUAL</i>	1400	BX		
56	72.00547	FINGER , rubber, small Size 11 <i>SWINGLINE 54035 OR EQUAL</i>	50	EA		
57	72.00550	FINGER , rubber, medium Size 11-1/2 <i>SWINGLINE 54035 OR EQUAL</i>	75	EA		
58	72.00552	FINGER , rubber, large Size 12A <i>SWINGLINE 54032 OR EQUAL</i>	36	EA		
59	72.00553	FINGER , rubber, Thumb Size 13A <i>SWINGLINE 54033 OR EQUAL</i>	12	EA		

Office and Instructional Supplies for

Warehouse Stock and District use

60	72.00572	CORRECTION FLUID , water base for originals & Xerox copies, foam applicator, .65 fl oz. bottle, low odor <i>BIC WHITEOUT ECOLUTIONS WOFWB-WHI OR EQUAL</i>	750	EA		
61	72.00573	CORRECTION TAPE , mono, 4mm x 33' length, acid free <i>TOMBOW MONO 68620 OR EQUAL</i>	900	EA		
62	72.00580	FOLDER , File, Manila, Letter, straight cut, 100/bx, 1/2" high tab, 11 point stock, SFI certified <i>ESSELTE CORPORATION 752 OR EQUAL</i>	200	BX		
63	72.00583	FOLDER , File, Manila, Letter, 1/3 Cut, 100/bx, 1/2" high tab, 11 point stock <i>SMEAD VPO-00128 OR EQUAL</i>	750	BX		
64	72.00586	FOLDER , File, Manila, Legal, 1/3 Cut, 100 per box, 1/2" high tab, 11 point stock <i>SMEAD 153C OR EQUAL</i>	30	BX		
65	72.00589	FOLDER , Hanging, Letter, Pendaflex type, 1/5 cut, 25 per box, PVC free <i>OFFICE DEPOT 810994 OR EQUAL</i>	275	BX		
66	72.00592	FOLDER , Hanging, Legal, Pendaflex type, 1/5 cut, 25 per box, PVC free <i>ESSELTE CORPORATION 4153 1/5 OR EQUAL</i>	20	BX		
67	72.00595	FRAME , Hanging, Letter Size for letter size hanging folders, 2 per set, solid steel <i>SOUTHWEST IMPERIAL 1425LR OR EQUAL</i>	60	ST		
68	72.00598	FRAME , Hanging, legal, for Legal size hanging folders, 2 per set, solid steel <i>SMEAD 64873 OR EQUAL</i>	15	ST		
69	72.00629	GLUE , Sticks 0.24 oz, non-toxic, white, dries clear *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CHARLES LEONARD 94028 OR EQUAL</i>	5000	EA		

Office and Instructional Supplies for

Warehouse Stock and District use

70	72.00635	GLUE , Elmer's-School, 4 oz. No Run bottles, non-toxic *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>ELMERS E304NR OR EQUAL</i>	3000	EA		
71	72.00637	GLUE , White, Elmer's glue-all, non toxic *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>ELMERS E395NR OR EQUAL</i>	125	GA		
72	72.00666	POST-IT FLAG , Red 2/pk, 100 flags, 1" wide <i>POST-IT 680-RD2 OR EQUAL</i>	50	PK		
73	72.00667	POST-IT FLAG , Green 2/pk, 100 flags, 1" wide <i>POST-IT 680-GN2 OR EQUAL</i>	50	PK		
74	72.00668	POST-IT FLAG , Orange 2/pk, 100 flags, 1-3/4" wide <i>POST-IT 680-OE2 OR EQUAL</i>	50	PK		
75	72.00669	POST-IT FLAG , Yellow 2/pk, 100 flags, 1" wide <i>POST-IT 680-YW2 OR EQUAL</i>	50	PK		
76	72.00670	POST-IT FLAG , White 2/pk, 100 flags, 1-3/4" wide <i>POST-IT 680-WE2 OR EQUAL</i>	15	PK		
77	72.00671	POST-IT FLAG Purple 2/pk, 100 flags, 1" wide <i>POST-IT 680-PU2 OR EQUAL</i>	50	PK		
78	72.00672	POST-IT FLAG , Blue 2/pk, 100 flags, 1" wide <i>POST-IT 680-BE2 OR EQUAL</i>	25	PK		
79	72.00682	INDEX BOOK , 8 Clear Tab 3 reinforced holes, 8-1/2 x 11, black <i>CARDINAL SPINE VUE SHOWFILE 51336 OR EQUAL</i>	600	ST		

Office and Instructional Supplies for

Warehouse Stock and District use

80	72.00712	KNIFE , x-acto with one #11 blade, standard, aluminum <i>X-ACTO X3001 OR EQUAL</i>	50	EA		
81	72.00740	LABELS , Address 1" X 2-5/8" for cum folders, 3000 per box <i>MACO ML3000 OR EQUAL</i>	125	BX		
82	72.00779	MARKER , Porcelain board, 4 color set, Chisel tip, Black, Blue, Red, Green (EXPO) for white board, certified AP non-toxic <i>SANFORD INK CORPORATION 83001 OR EQUAL</i>	2500	ST		
83	72.00781	MARKER , Porcelain board. BLACK Chisel tip for white board, certified AP non-toxic <i>SANFORD INK CORPORATION 83001 OR EQUAL</i>	20,000	EA		
84	72.00783	MARKER , Porcelain board. BLUE Chisel tip for white board, certified AP non-toxic <i>SANFORD INK CORPORATION 80003 OR EQUAL</i>	10,000	EA		
85	72.00785	MARKER , Porcelain board, GREEN Chisel tip for white board, certified AP non-toxic <i>SANFORD INK CORPORATION 80004 OR EQUAL</i>	8000	EA		
86	72.00787	MARKER , Porcelain board. RED Chisel tip for white board, certified AP non-toxic <i>SANFORD INK CORPORATION 80002 OR EQUAL</i>	6000	EA		
87	72.00949	PAINT , WATERCOLOR, 8 assorted color, oval panel, washable, non-toxic <i>PRANG 00800 "ONLY"</i>	1000	EA		
88	72.01000	PAINT , TEMPERA, black, drip-free, 16 oz., plastic bottle, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 541216 "ONLY"</i>	275	PT		
89	72.01003	PAINT , TEMPERA, ultra blue, drip-free, 16 oz., plastic bottle, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 5412167042 "ONLY"</i>	300	PT		

Office and Instructional Supplies for _____

Warehouse Stock and District use

90	72.01006	PAINT , TEMPERA, brown, drip-free, 16 oz., plastic bottle, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 5412167007 "ONLY"</i>	225	PT		
91	72.01009	PAINT , TEMPERA, green, drip-free, 16 oz., plastic bottle, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 5412167044 "ONLY"</i>	275	PT		
92	72.01012	PAINT , TEMPERA, orange, drip-free, 16 oz., plastic bottle, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 5412167036 "ONLY"</i>	200	PT		
93	72.01015	PAINT , TEMPERA, red, drip-free, 16 oz., plastic bottle, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 5412167038 "ONLY"</i>	400	PT		
94	72.01018	PAINT , TEMPERA, turquoise, drip-free, 16 oz., plastic bottle, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 5412167048 "ONLY"</i>	150	PT		
95	72.01021	PAINT , TEMPERA, violet, drip-free, 16 oz., plastic bottle, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 5412167040 "ONLY"</i>	150	PT		
96	72.01024	PAINT , TEMPERA, white, drip-free, 16 oz., plastic bottle, water based, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 541216 "ONLY"</i>	500	PT		
97	72.01027	PAINT , TEMPERA, yellow, drip-free, 16 oz., plastic bottle, water based, washable, 12/case *This product must bear CP or AP seal to assure certified non-toxic. MSDS Required. <i>CRAYOLA ARTISTA II 5412167034 "ONLY"</i>	400	PT		

Office and Instructional Supplies for _____

Warehouse Stock and District use

98	72.01031	PAPER ,Astro, Purple 8.5 x 11, Planetary Purple, 24#, acid free <i>WAUSAU WAU22671 OR EQUAL</i>	250	RM		
99	72.01032	PAPER ,Astro,Gamma Green 8.5 x 11, 24#, acid free <i>WAUSAU WAU22541 OR EQUAL</i>	350	RM		
100	72.01033	PAPER ,Astro Orange, 8.5 x 11, Cosmic Orange, 24#, acid free <i>WAUSAU WAU22641 OR EQUAL</i>	500	RM		
101	72.01034	PAPER ,Astro, Fucshsia, 8.5 x 11, Fireball Fucshia, 24#, acid free <i>WAUSAU WAU22681 OR EQUAL</i>	200	RM		
102	72.01035	PAPER ,Astro Lift-Off Lemon 8.5 x 11, 24#, acid free <i>WAUSAU WAU21011 OR EQUAL</i>	650	RM		
103	72.01036	PAPER ,Astro, Pink 8.5 x 11, Pulsar Pink, 24#, acid free <i>WAUSAU WAU21031 OR EQUAL</i>	325	RM		
104	72.01037	PAPER ,Astro, Lunar Blue 8.5 x 11, 24#, acid free <i>WAUSAU WAU22521 OR EQUAL</i>	550	RM		
105	72.01038	PAPER ,Astro Terra Green 8.5 x 11, 24#, acid free <i>WAUSAU WAU22581</i>	500	RM		
106	72.01039	PAPER ,Astro Rocket Red 8.5 x 11, 24#, acid free <i>WAUSAU WAU22641 OR EQUAL</i>	550	RM		
107	72.01040	PAPER , Copy, Blue 8.5 x 11, multi-purpose copier, 20# 10rms/cs, domestic only <i>DOMTAR 81199 OR EQUAL</i>	2500	RM		

Office and Instructional Supplies for

Warehouse Stock and District use

108	72.01041	PAPER , Copy, Canary 8.5 x 11, multi-purpose copier, 20# 10rms/cs, domestic only <i>HAMMERMILL 103341 OR EQUAL</i>	2700	RM		
109	72.01042	PAPER , Copy, Goldenrod, multi-purpose 8.5x11,copier, 20# 10rms/cs, domestic only <i>HAMMERMILL 103168 OR EQUAL</i>	1200	RM		
110	72.01043	PAPER , copy Green 8.5 x 11, multi-purpose copier, 20# 10rms/cs, domestic only <i>HAMMERMILL 103366 OR EQUAL</i>	2400	RM		
111	72.01044	PAPER , Copy Pink 8.5 x 11, multi-purpose copier, 20# 10rms/cs, domestic only <i>HAMMERMILL 103382 OR EQUAL</i>	2000	RM		
112	72.01045	PAPER , Copy, Buff, 8.5 x 11, multi-purpose copier, 20# 10rms/cs, domestic only <i>DOMTAR 81204 OR EQUAL</i>	1300	RM		
113	72.01073	PAPER , CONSTRUCTION, hot pink, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700HPK OR EQUAL</i>	450	PK		
114	72.01074	PAPER , CONSTRUCTION, hot lime, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700HLE OR EQUAL</i>	750	PK		
115	72.01075	PAPER , CONSTRUCTION, assorted colors, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700AD OR EQUAL</i>	400	PK		
116	72.01078	PAPER , CONSTRUCTION, black, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700BK OR EQUAL</i>	2500	PK		
117	72.01081	PAPER , CONSTRUCTION, blue, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700BE OR EQUAL</i>	1600	PK		

Office and Instructional Supplies for _____

Warehouse Stock and District use

118	72.01084	PAPER , CONSTRUCTION, sky blue, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700SBE OR EQUAL</i>	1200	PK		
119	72.01096	PAPER , CONSTRUCTION, dark brown, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700DBN OR EQUAL</i>	475	PK		
120	72.01099	PAPER , CONSTRUCTION, yellow-green chartreuse, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700CE OR EQUAL</i>	100	PK		
121	72.01108	PAPER , CONSTRUCTION, light green, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12"x18", 50/pkg, fade resistant <i>COLORBRITE 5700LGN OR EQUAL</i>	400	PK		
122	72.01115	PAPER , CONSTRUCTION, slate (charcoal gray), heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700GY OR EQUAL</i>	400	PK		
123	72.01117	PAPER , CONSTRUCTION, lilac, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700LC OR EQUAL</i>	450	PK		
124	72.01120	PAPER , CONSTRUCTION, magenta, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700MA OR EQUAL</i>	400	PK		
125	72.01023	PAPER , CONSTRUCTION, orange, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700OE OR EQUAL</i>	1200	PK		
126	72.01126	PAPER , CONSTRUCTION, Pink, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700PK OR EQUAL</i>	500	PK		
127	72.01129	PAPER , CONSTRUCTION, salmon, heavy-weight, 76 lbs., 100% vat dyed finish, acid-free, 12" x 18", 50/pkg, sulphite <i>PACON TRU-RAY 103042 OR EQUAL</i>	250	PK		

Office and Instructional Supplies for

Warehouse Stock and District use

128	72.01130	PAPER , CONSTRUCTION, red, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700RD OR EQUAL</i>	500	PK		
129	72.01132	PAPER , CONSTRUCTION, holiday red, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700HRD OR EQUAL</i>	1750	PK		
130	72.01141	PAPER , CONSTRUCTION, Light red, heavy-weight, 76 lbs., 100% vat dyed finish, acid-free, 12" x 18", 50/pkg, sulphite <i>PACON TRU-RAY 103043 OR EQUAL</i>	80	PK		
131	72.01144	PAPER , CONSTRUCTION, tan, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700TN OR EQUAL</i>	800	PK		
132	72.01147	PAPER , CONSTRUCTION, turquoise, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700TE OR EQUAL</i>	950	PK		
133	72.01150	PAPER , CONSTRUCTION, violet, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700VT OR EQUAL</i>	550	PK		
134	72.01153	PAPER , CONSTRUCTION, white, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700WE OR EQUAL</i>	4500	PK		
135	72.01156	PAPER , CONSTRUCTION, yellow, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700YW OR EQUAL</i>	2000	PK		
136	72.01157	PAPER , CONSTRUCTION, Holiday Green, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700HGN OR EQUAL</i>	1350	PK		
137	72.01159	PAPER , CONSTRUCTION, Light Yellow, heavy-weight, 76 lbs., 100% sulphite, acid-free, 12" x 18", 50/pkg, fade resistant <i>COLORBRITE 5700LYW OR EQUAL</i>	475	PK		

Office and Instructional Supplies for

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138	72.01162	PAPER , CONSTRUCTION, Festive Green, heavy-weight, 76 lbs., 100% vat dyed sulphite, acid-free, 12" x 18", 50/pkg <i>PACON TRU-RAY 103038 OR EQUAL</i>	350	PK		
139	72.01165	PAPER , CONSTRUCTION, Black, heavy weight, 76lbs., 100% sulphite, acid free, 24" x 36" 50 sheets/pkg, fade resistant <i>COLORBRITE 5720BK OR EQUAL</i>	15	PK		
140	72.01179	PAPER , CONSTRUCTION, White, heavy-weight, 76 lbs., 100% sulphite, acid-free, 24" x 36", 50/pkg, fade resistant <i>COLORBRITE 5720WE OR EQUAL</i>	20	PK		
141	72.01186	PAPER , CONSTRUCTION, Assorted colors, heavy-weight, 76lbs., 100% sulphite, acid-free, 18"x24" 50 sheets/pk (15 pks/cs), fade resistant <i>COLORBRITE 5710ADX OR EQUAL</i>	200	PK		
142	72.01397	PAPER , 11x17, White, multi-purpose copier, 20#, domestic only	250	RM		
143	72.01398	PAPER , 8.5 X 14, Legal, White, multi-purpose copier, 20#, domestic only	300	RM		
144	72.01402	PAPER , Filler 3/8"R, 3 hole punched, White, 8-1/2 x 11 <i>IMPERIAL SSSRB811F OR EQUAL</i>	2700	RM		
145	72.01417	PAPER , Filler 3/8" Ruled, White, no 3 hole punch, 16#, 8-1/2 x 11, 500 sheets/rm <i>SOUTHWEST IMPERIAL SSSRB811L OR EQUAL</i>	1000	RM		
146	72.01458	PAPER , 8.5 x 14 BLUE, multi-purpose copier, 20#, domestic only <i>DOMTAR 81091 OR EQUAL</i>	25	RM		
147	72.01461	PAPER , 8.5 x 14 GREEN, multi-purpose copier, 20#, domestic only <i>DOMTAR 81089 OR EQUAL</i>	50	RM		

Office and Instructional Supplies for

Warehouse Stock and District use

148	72.01464	PAPER , 8.5 x 14 PINK, multi-purpose copier, 20#, domestic only	10	RM		
149	72.01467	PAPER , 8.5 x 14 CANARY, multi-purpose copier, 20#, domestic only <i>HAMMERMILL 103358 OR EQUAL</i>	15	RM		
150	72.01561	PAPER , Grid, 3 hole punched, 8.5 x 11, White, 1/4" quad ruling <i>SOUTHWEST IMPERIAL SSS528914 OR EQUAL</i>	500	RM		
151	72.01656	PAPER , WRAP, black, flame retardant, 100% fadeless sulphite, 48lb., 36" X 1000', roll <i>SPECTRA ARTKRAFT DUO-FINISH 67301 OR EQUAL</i>	35	RL		
152	72.01657	PAPER , WRAP, aqua, flame retardant, 100% fadeless sulphite, 48 lb., 36" X 1000', roll <i>SPECTRA ARTKRAFT DUO-FINISH 67161 OR EQUAL</i>	30	RL		
153	72.01658	PAPER , WRAP, dark brown, flame retardant, 100% fadeless sulphite, 48 lb., 36" X 1000', roll <i>SPECTRA ARTKRAFT DUO-FINISH 07021 OR EQUAL</i>	15	RL		
154	72.01659	PAPER , WRAP, emerald green, flame retardant, 100% fadeless sulphite, 48 lb., 36" X 1000', roll <i>SPECTRA ARTKRAFT DUO-FINISH 67141 OR EQUAL</i>	25	RL		
155	72.01660	PAPER , WRAP, white, flame retardant, 100% fadeless sulphite, 50 lb., 18" X 1100', roll <i>SOUTHWEST IMPERIAL SSS557518 OR EQUAL</i>	20	RL		
156	72.01661	PAPER , WRAP, orange, flame retardant, 100% fadeless sulphite, 48 lb., 36" X 1000', roll <i>SPECTRA ARTKRAFT DUO-FINISH 67101 OR EQUAL</i>	15	RL		
157	72.01662	PAPER , WRAP, pink, flame retardant, 100% fadeless sulphite, 48 lb., 36" X 1000', roll <i>SPECTRA ARTKRAFT DUO-FINISH 67261 OR EQUAL</i>	10	RL		

Office and Instructional Supplies for

Warehouse Stock and District use

158	72.01663	PAPER , WRAP, white, flame retardant, 100% fadeless sulphite, 48 lb., 24" X 1100', roll <i>SOUTHWEST IMPERIAL SSS557524 OR EQUAL</i>	20	RL		
159	72.01664	PAPER , WRAP, red, flame retardant, 100% fadeless sulphite, 48 lb., 36" X 1000', roll <i>SPECTRA ARTKRAFT DUO-FINISH 67031 OR EQUAL</i>	25	RL		
160	72.01665	PAPER , WRAP, white, flame retardant, 100% fadeless sulphite, 48 lb., 36" X 1000', roll <i>SPECTRA ARTKRAFT DUO-FINISH 67001 OR EQUAL</i>	130	RL		
161	72.01667	PAPER , WRAP, canary yellow, flame retardant, 100% fadeless sulphite, 48 lb., 36" X 1000', roll <i>SPECTRA ARTKRAFT DUO-FINISH 67081 OR EQUAL</i>	35	RL		
162	72.01668	PAPER , WRAP, tan/lt.brown, flame retardant, 100% fadeless sulphite, 50 lb., 36" X 1025', roll <i>SOUTHWEST IMPERIAL SSS557036 "ONLY"</i>	10	RL		
163	72.01684	PENCIL , COLOR, soft lead, non-scratch color, smooth, colors blend easily, 12 assorted colors/set - sharpened. <i>CRAYOLA 6840124044 OR PRANG 22120 "ONLY"</i>	12,000	BX		
164	72.01690	PENCIL , lead, black #2 (6 dz/bx) #2 standard pencils, PMA certified <i>DIXON TICONDEROGA COMPANY 13882 "ONLY"</i>	4000	BX		
165	72.01696	PENCIL , blue, grading, real wood, bonded cores, w/eraser, PMA Certified <i>SCHOOL SMART 084450 OR EQUAL</i>	75	DZ		
166	72.01702	PENCIL , red, grading, real wood, bonded cores, w/eraser, PMA Certified <i>SCHOOL SMART 084452 OR EQUAL</i>	125	DZ		
167	72.01708	PENCIL , Primary, Black Lead, Medium, NO ERASER, (6 dz/bx), PMA Certified <i>DIXON TICONDEROGA COMPANY 13084 "ONLY"</i>	300	BX		

Office and Instructional Supplies for

Warehouse Stock and District use

168	72.01711	PEN , Ballpoint, Black Medium, w/cap & clip, 1 dz. <i>PAPERMATE 33311 OR EQUAL</i>	875	DZ		
169	72.01714	PEN , Ballpoint, Blue Medium, w/cap & clip, 1 dz. <i>PAPERMATE 33111 OR EQUAL</i>	550	DZ		
170	72.01717	PEN , Ballpoint, Green Medium, w/cap & clip, 1 dz. <i>PAPERMATE 33411 OR EQUAL</i>	160	DZ		
171	72.01720	PEN , Ballpoint, Red Medium, w/cap & clip, 1 dz. <i>PAPERMATE 33211 OR EQUAL</i>	675	DZ		
172	72.01723	PEN , Ballpoint, Black Fine, w/cap & clip, 1 dz. <i>PAPERMATE 33811 OR EQUAL</i>	300	DZ		
173	72.01726	PEN , Ballpoint, Blue Fine, w/cap & clip, 1 dz. <i>PAPERMATE 33611 OR EQUAL</i>	175	DZ		
174	72.01732	PEN , Ballpoint, Red, Fine, w/cap & clip, 1 dz. <i>PAPERMATE 33711 OR EQUAL</i>	145	DZ		
175	72.01735	PEN , HIGHLIGHTER, yellow fluorescent, chisel tip (large point), 1 each/issue, non-toxic, quick-dry ink, barrel/cap match ink color <i>AV24000 OR EQUAL</i>	10000	EA		
176	72.01741	PEN , marker, black wide, watercolor/not for transparency, certified AP nontoxic and conforms to ASTM D-4236 <i>CRAYOLA 58770051 "ONLY"</i>	4800	EA		
177	72.01744	PEN , marker, blue wide, watercolor/not for transparency, certified AP nontoxic and conforms to ASTM D-4236 <i>CRAYOLA 58770042 "ONLY"</i>	3500	EA		

Office and Instructional Supplies for _____

Warehouse Stock and District use

178	72.01747	PEN , marker, brown wide, watercolor/not for transparency, certified AP nontoxic and conforms to ASTM D-4236 <i>CRAYOLA 58770007 "ONLY"</i>	1200	EA		
179	72.01750	PEN , marker, green wide, watercolor/not for transparency, certified AP nontoxic and conforms to ASTM D-4236 <i>CRAYOLA 58770044 "ONLY"</i>	3500	EA		
180	72.01753	PEN , marker, orange wide, watercolor/not for transparency, certified AP nontoxic and conforms to ASTM D-4236 <i>CRAYOLA 58770036 "ONLY"</i>	2000	EA		
181	72.01756	PEN , marker, purple wide, watercolor/not for transparency, certified AP nontoxic and conforms to ASTM D-4236 <i>CRAYOLA 58770040 "ONLY"</i>	2500	EA		
182	72.01759	PEN , marker, red wide, watercolor/not for transparency, certified AP nontoxic and conforms to ASTM D-4236 <i>CRAYOLA 58770038 "ONLY"</i>	3000	EA		
183	72.01762	PEN , marker, yellow wide, watercolor/not for transparency, certified AP nontoxic and conforms to ASTM D-4236 <i>CRAYOLA 58770034 "ONLY"</i>	1500	EA		
184	72.01763	PEN , felt tip, Black, Ultra Fine, not for transparency <i>SANFORD INK CORPORATION 83301EA "ONLY"</i>	750	EA		
185	72.01768	PEN , Nylon, Black, Fine, NOT/Transparency <i>PENDEL OF AMERICA, LTD. S520A "ONLY"</i>	11000	EA		
186	72.01771	PEN , Nylon, Blue Fine, NOT/Transparency <i>PENDEL OF AMERICA, LTD. S520C "ONLY"</i>	4500	EA		
187	72.01774	PEN , Nylon, Brown Fine, NOT/Transparency <i>PENDEL OF AMERICA, LTD. S520E "ONLY"</i>	1500	EA		

Warehouse Stock and District use

188	72.01777	PEN , Nylon, Green Fine, NOT/Transparency <i>PENDEL OF AMERICA, LTD. S520D "ONLY"</i>	5600	EA		
189	72.01783	PEN , Nylon, Violet Fine, NOT/Transparency <i>PENDEL OF AMERICA, LTD. S520V "ONLY"</i>	3500	EA		
190	72.01786	PEN , Nylon, Red Fine, NOT/Transparency <i>PENDEL OF AMERICA, LTD. S520B "ONLY"</i>	5500	EA		
191	72.01789	PEN , Nylon, Yellow Fine, NOT/Transparency <i>PENDEL OF AMERICA, LTD. S520G "ONLY"</i>	800	EA		
192	72.01790	PEN , Paper-mate BLACK Fine, flex grip ultra, 0.8mm <i>PAPERMATE 968-01 OR EQUAL</i>	80	DZ		
193	72.01791	PEN , Paper-mate, BLACK, Medium, flex grip ultra <i>PAPERMATE PAP-9630131 OR EQUAL</i>	200	DZ		
194	72.01837	HOLE-PUNCH , single, hand-held, 1/4" hole, plier-type, 1 punch <i>SOUTHWEST IMPERIAL SSS16760 OR EQUAL</i>	150	EA		
195	72.01843	PROTRACTOR , clear, plastic, 6" ruler along bottom edge, 180 degrees, beveled edges, finger lift <i>SCHOOL SMART 084410 OR EQUAL</i>	500	EA		
196	72.02005	RING , chart 3" dia. Loose-Leaf Ring <i>OFFICE DEPOT 937633 OR EQUAL</i>	450	EA		
197	72.02011	ROVING , Black, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900BK OR EQUAL</i>	50	PK		

Office and Instructional Supplies for

Warehouse Stock and District use

198	72.02014	ROVING , Dark Blue, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900DBE OR EQUAL</i>	30	PK		
199	72.02017	ROVING , Lt.Blue, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900LBE OR EQUAL</i>	25	PK		
200	72.02020	ROVING , Brown, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900BN OR EQUAL</i>	30	PK		
201	72.02032	ROVING , Dark Green, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900DGN OR EQUAL</i>	30	PK		
202	72.02035	ROVING , Lt.Green, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900LGN OR EQUAL</i>	20	PK		
203	72.02038	ROVING , Orange, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900OE OR EQUAL</i>	20	PK		
204	72.02041	ROVING , Purple, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900PE OR EQUAL</i>	15	PK		
205	72.02044	ROVING , Red, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900RD OR EQUAL</i>	60	PK		
206	72.02047	ROVING , Hot Pink, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900HPK OR EQUAL</i>	20	PK		
207	72.02053	ROVING , White, 150 YDS. Acrylic, 3 ply <i>SOUTHWEST IMPERIAL SSS3900WE OR EQUAL</i>	50	PK		

Office and Instructional Supplies for

Warehouse Stock and District use

208	72.02056	ROVING , Yellow, 150 YDS. Acrylic, 3 ply, 1 pk./issue <i>SOUTHWEST IMPERIAL SSS3900YW OR EQUAL</i>	55	PK		
209	72.02059	RUBBER-BAND , large, size #64, 3 1/2"L x 1/4"W, 1/4 lbs <i>ALLIANCE RUBBER COMPANY ALL26649 OR EQUAL</i>	100	BX		
210	72.02060	RUBBER-BAND , medium, size #33, 3 1/2"L x 1/8"W, 1/4 lbs <i>ALLIANCE RUBBER COMPANY ALL26335 OR EQUAL</i>	200	BX		
211	72.02062	RUBBER-BAND , Assorted Sizes, 1/4 lbs., size #54 <i>ALLIANCE RUBBER COMPANY ALL26545 OR EQUAL</i>	90	BX		
212	72.02065	RUBBER-BAND , #16, 1/4 lbs., 2-1/2" L x 1/16" W <i>ALLIANCE RUBBER COMPANY ALL20169 OR EQUAL</i>	60	BX		
213	72.02071	RULER , plastic 12" 1/16" scale & Metric, 3 doz. per box <i>SOUTHWEST IMPERIAL SSS1760AD OR EQUAL</i>	185	BX		
214	72.02080	RULER , Wood, METAL edge, 12", 1/16" scale, <i>SOUTHWEST IMPERIAL SSS1742116 OR EQUAL</i>	250	EA		
215	72.02093	SCISSORS , 5" craft, blunt, Left & Right Handed, Plastic <i>ACME UNITED CORPORATION 15315 OR EQUAL</i>	600	PR		
216	72.02095	SCISSORS , 6" semi-sharp, SOLID Steel <i>ACME 14216 OR EQUAL</i>	1400	PR		
217	72.02101	SCISSORS , 6", sharp 144/case, Solid steel, black handle <i>WESTCOTT 15552 OR EQUAL</i>	3000	PR		

Office and Instructional Supplies for _____

Warehouse Stock and District use

218	72.02104	SCISSORS , 8" sharp, Solid steel, black handle <i>WESTCOTT ACM10572 OR EQUAL</i>	600	PR		
219	72.02107	SHARPENER , Pencil Boston w/metal receptacle, tabel mount or wall mount <i>ELMER'S PRODUCTS, INC 1001 OR EQUAL</i>	200	EA		
220	72.02130	CLEANER , Whiteboard, 8 oz., spray bottle, Non-toxic <i>SANFORD INK CORPORATION 81803 OR EQUAL</i>	400	EA		
221	72.02132	CLEANER , Whiteboard - gallon refill, non-toxic <i>SANFORD INK CORPORATION 81800 OR EQUAL</i>	125	EA		
222	72.02152	PAD , Stamp, Black ink, re-inkable, non-toxic <i>AVERY 21082 OR EQUAL</i>	125	EA		
223	72.02153	PAD , Stamp, Red ink, re-inkable <i>AVERY 21071 OR EQUAL</i>	50	EA		
224	72.02155	STAPLE-REMOVER , chrome-plated steel, plastic grip, lift staples easily <i>SOUTHWEST IMPERIAL SSS18360 OR EQUAL</i>	125	EA		
225	72.02161	STAPLER , desk type, 7" black, metal die-cast cap and base, full rubber-lined base <i>STANLEY BOSTITCH B440BK OR EQUAL</i>	450	EA		
226	72.02164	STAPLES , standard, for use with standard staplers, 1/2" crown width, 1/4" leg length, 210 staples per strip, 5000/box <i>SOUTHWEST IMPERIAL SSS18305 OR EQUAL</i>	2100	BX		
227	72.02170	STARCH , Liquid, 1/2 gallon <i>STA FLO OR EQUAL</i>	225	EA		

Office and Instructional Supplies for

Warehouse Stock and District use

228	72.02209	STICK , Wood Craft, 4-1/2" x 3/8" smooth hardwood stick, 1000/pk <i>CHARLES LEONARD COMPANY 66510 OR EQUAL</i>	80	PK		
229	72.02214	PAD , POST-IT NOTE, 1 1/2" X 2", YELLOW, 12 pads per dz. <i>3M 6539YW OR EQUAL</i>	2000	DZ		
230	72.02215	PAD , Ruled, 8-1/2 x11-3/4, WHITE, 50 ct perforated pad, NO COVER <i>SPARCO SPRW1011 OR EQUAL</i>	275	EA		
231	72.02216	PAD , Ruled, Canary, 50 ct, standard 3/8" ruled, no cover, 11/32" ruled margin on both sides, 8 1/2" x 11" <i>TOPS 63400 OR EQUAL</i>	550	EA		
232	72.02217	PAD , POST-IT NOTE, 3" X 3", YELLOW, 100 sheets per pad <i>3M 6549YW OR EQUAL</i>	20000	EA		
233	72.02219	PAD , POST-IT NOTE, 3" X 5", YELLOW, 100 sheets per pad <i>3M 6559YW OR EQUAL</i>	7500	EA		
234	72.02248	TAPE , for use in adding machines & paper calculators, WHITE, plastic core, chlorine-free, 2-1/4"W x 165'L <i>PM COMPANY OR EQUAL</i>	175	RL		
235	72.02261	TAPE , magic invisible, 3/4" 1" core x 1296", designed to fit 1" core dispensers <i>3M 6200-3/4 x 1296 OR EQUAL</i>	7000	RL		
236	72.02272	TAPE , masking 3/4" x 60 YD, 3" core <i>3M 230718 OR EQUAL</i>	200	RL		
237	72.02275	TAPE , masking 1" X 60 yd., 3" core <i>3M 26001 OR EQUAL</i>	2200	RL		

Office and Instructional Supplies for

Warehouse Stock and District use

238	72.02278	TAPE , masking 1/2" X 60 yd., 3" core 3M 230712 OR EQUAL	150	RL		
239	72.03662	BATTERY , Alkaline, AA INNOVERA IVR11024 OR EQUAL	2500	EA		
240	72.03683	LAMINATING FILM , 25" x 500', 1-1/2 mil thickness, 1" core, high gloss GBC OR EQUAL	250	RL		
241	72.03688	LAMINATING FILM , 25" x 500', 1-1/2 mil thickness, 2.25" core, mylar gloss GBC OR EQUAL	6000	FT		
242	72.03819	MARKER , Wet erase for transparency, AP non-toxic ink, black SANFORD INK CORPORATION 16001 OR EQUAL	1500	EA		
243	72.03822	MARKER , Wet erase for transparency, AP non-toxic ink, blue SANFORD INK CORPORATION 16003 OR EQUAL	1000	EA		
244	72.03825	MARKER , Wet erase for transparency, AP non-toxic ink, green SANFORD INK CORPORATION 16004 OR EQUAL	1000	EA		
245	72.03828	MARKER , Wet erase for transparency, AP non-toxic ink, red SANFORD INK CORPORATION 16002 OR EQUAL	750	EA		
246	72.03831	MARKER , permanent, sharpie, fine point, black, certified AP non-toxic SANFORD INK CORPORATION 30051 OR EQUAL	600	EA		
247	72.04604	PAD , easel, 27" X 34" plain, white SOUTHWEST IMPERIAL SSS535PN OR EQUAL	325	EA		

Office and Instructional Supplies for _____

Warehouse Stock and District use

248	72.04606	PAD , easel, 27" X 34" ruled, white <i>SOUTHWEST IMPERIAL SSS55351 OR EQUAL</i>	1900	EA		
249	72.05310	BAG , plastic, freezer, gallon size, snap & seal, 80/bx <i>ZIPLOC OR EQUAL</i>	125	BX		
250	72.05312	BAG , polyethylene, quart size, snap & seal, 100/pk <i>ZIPLOC OR EQUAL</i>	65	PK		
251	72.05315	BAG , polyethylene, sandwich size, snap & seal, 500/bx <i>ZIPLOC OR EQUAL</i>	65	BX		
252	72.05328	FOIL , Aluminum, 12" x 75' <i>REYNOLDS OR EQUAL</i>	45	RL		
253	72.05532	PLATE , paper 6" white, 100 per pack <i>EMPRESS OR EQUAL</i>	45	PK		
254	72.05535	PLATE , Paper 9" white, 100 per pack <i>EMPRESS OR EQUAL</i>	65	PK		
255	72.05963	TAPE , transparent book, scotch 1-1/2" 3" core, acrylic, stretchable, writeable surface, 1 roll per issue <i>3M 845-1-1/2 OR EQUAL</i>	150	RL		
256	72.05966	TAPE , transparent book, scotch, 2" 3" core, acrylic, stretchable, writeable surface, 1 roll per issue <i>3M 845-R2 OR EQUAL</i>	375	RL		
257	72.05967	TAPE , transparent book, scotch, 3" 3" core, acrylic, stretchable, writeable surface <i>3M 845-3 OR EQUAL</i>	275	RL		

Office and Instructional Supplies for _____

Warehouse Stock and District use

258	72.07306	CORD , extension, 25', heavy duty, 125 volts, U.L. listed and OSHA approved <i>FELLOWES INCORPORATED OR EQUAL</i>	60	EA		
259	72.03667	BATTERIES , alkaline, AAA <i>INNOVERA IVR11024 OR EQUAL</i>	250	EA		
260		CLIP , binder, medium, 1 1/4" Wide, 5/8" Capacity, Black, Pack Of 24 <i>OFFICE DEPOT 561339 OR EQUAL</i>	500	PK		
261		CLIP , binder, large, 2" Wide, Black, box of 12 <i>OFFICE DEPOT 308957 OR EQUAL</i>	500	BX		

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

Signature

Print Name

Title

WORKERS' COMPENSATION CERTIFICATE

Labor Code Section 3700.

"Every employer except the state shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure either as an individual employer or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees.

(c) For any county, city, city and county, municipal corporation, public district, public agency or any political subdivision of the state, including each member of a pooling arrangement under a joint exercise of powers agreement (but not the state itself), by securing from the Director of Industrial Relations a certificate of consent to self-insure against workers' compensation claims, which certificate may be given upon furnishing proof satisfactory to the director of ability to administer workers' compensation claims properly, and to pay workers' compensation claims that may become due to its employees. On or before March 31, 1979, a political subdivision of the state which, on December 31, 1978, was uninsured for its liability to pay compensation, shall file a properly completed and executed application for a certificate of consent to self-insure against workers' compensation claims. The certificate shall be issued and be subject to the provisions of Section 3702."

I am aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Name of Contractor

By: _____
Signature

Print Name

Title

Date

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under the contract.)

DRUG-FREE WORKPLACE CERTIFICATION

This Drug-Free Workplace Certification is required pursuant to Government Code Section 8350 et seq., the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract for the procurement of any property or services from any State agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract awarded by a State agency may be subject to suspension of payments or termination of the contract, and the contractor may be subject to debarment from future contracting, if the state agency determines that specified acts have occurred.

Pursuant to Government Code Section 8355, every person or organization awarded a contract from a State agency shall certify that it will provide a drug-free workplace by doing all of the following:

a) publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the person's or organization's workplace and specifying actions which will be taken against employees for violations of the prohibition;

b) establishing a drug-free awareness program to inform employees about all of the following:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) the availability of drug counseling, rehabilitation and employee-assistance programs;
- 4) the penalties that may be imposed upon employees for drug abuse violations;

c) requiring that each employee engaged in the performance of the contract be given a copy of the statement required by subdivision (a) and that, as a condition of employment on the contract, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code Section 8355 listed above and will publish a statement notifying employees concerning (a) the prohibition of controlled substance at the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the contract be given a copy of the statement required by Section 8355(a) and requiring that the employee agree to abide by the terms of that statement.

I also understand that if the District determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of Section 8355, that the contract awarded herein is subject to suspension of payments, termination, or both. I further

understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of Section 8350 et seq.

I acknowledge that I am aware of the provisions of Government Code Section 8350 et seq. and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

NAME OF CONTRACTOR

Signature

Print Name

Title

Date

NOTICE TO CONTRACTORS REGARDING CRIMINAL RECORDS CHECK
(EDUCATION CODE SECTION 45125.1)

Education Code Section 45125.1 provides that if the employees of any entity that has a contract with a school district may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice together with a fee determined by the Department of Justice to be sufficient to reimburse the Department for its costs incurred in processing the application.

The Department of Justice shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the Department. When the Department of Justice ascertains that an individual whose fingerprints were submitted to it has a pending criminal proceeding for a violent felony listed in Penal Code Section 1192.7(c), or has been convicted of such a felony, the Department shall notify the employer designated by the individual of the criminal information pertaining to the individual. The notification shall be delivered by telephone and shall be confirmed in writing and delivered to the employer by first-class mail.

The contractor shall not permit an employee to come in contact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a violent or serious felony. The contractor shall certify in writing to the governing board of the school district that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony.

Penal Code Section 667.5(c) lists the following "violent" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; lewd acts on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily injury on another; any robbery perpetrated in an inhabited dwelling; arson; penetration of a person's genital or anal openings by foreign or unknown objects against the victim's will; attempted murder; explosion or attempt to explode or ignite a destructive device or explosive with the intent to commit murder; kidnapping; continuous sexual abuse of a child; and carjacking.

Penal Code Section 1192.7 lists the following "serious" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; a lewd or lascivious act on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally inflicts great bodily injury on another, or in which the defendant personally uses a firearm; attempted murder; assault with intent to commit rape or robbery; assault with a deadly weapon on a peace officer; assault by a life prisoner on a noninmate; assault with a deadly weapon by an inmate; arson; exploding a destructive device with intent to injure or to murder, or explosion causing great bodily injury or mayhem; burglary of an inhabited dwelling; robbery or bank robbery; kidnapping; holding of a hostage by a person confined in a state prison; attempt to commit a felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally uses a dangerous or deadly weapon; selling or furnishing specified controlled substances to a minor; penetration of genital or anal openings by foreign objects against the victim's will; grand theft involving a firearm; carjacking; and a conspiracy to commit specified controlled substances offenses.

CERTIFICATION BY CONTRACTOR
CRIMINAL RECORDS CHECK
AB 1610, 1612 and 2102

To the Governing Board of Garden Grove Unified School District:

I, _____ certify that:
Name of Transportation Contractor

1. I have carefully read and understand the Notice to Contractors Regarding Criminal Record Checks (Education Code Section 45125.1) required by the passage of AB 1610, 1612 and 2102.
2. Due to the nature of the work I will be performing for the District, my employees may have contact with students of the District.
3. None of the employees who will be performing the work have been convicted of a violent or serious felony as defined in the Notice and in Penal Code Section 1192.7 and this determination was made by a fingerprint check through the Department of Justice.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____, California on _____.
Date

Signature

Typed or printed name

Title

Address

Telephone

TOBACCO USE POLICY CERTIFICATION

In the interest of public health, the Garden Grove Unified School District provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for, by the District. Failure to abide with this requirement could result in the termination of the contract.

I acknowledge that I am aware of Tobacco Use Policy and hereby certify that I and my employees will adhere to the requirements of the policy.

Name of Contractor

Signature

Date