

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
January 15, 2013

5:00 p.m. Study Session – Facilities
7:00 p.m. Regular Board Meeting

ROOM 502
BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS
2. MINUTES
3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS
4. ADMINISTRATION
 - A. Use of Nonpublic Schools and Agencies for Handicapped Students
 - B. Expulsion Recommendation
5. PROGRAMS AND INSTRUCTION
 - A. Princeton Review: SAT Preparation
 - B. Thinking, Feeling, Being “Well” Program
 - C. Out of District Event
6. BUSINESS
 - A. Acceptance of Annual Audit
 - B. Acceptance of Measure A Financial and Performance Audits
 - C. Lease of Print Shop Equipment Using County of Los Angeles Contract No. MA-IS-1140182-1
 - D. City of Garden Grove Water Improvements – Project Easement Request at Doig Intermediate School
 - E. Uniform Complaint Summary
 - F. Purchase Orders and Checks
7. PERSONNEL
 - A. Certificated Personnel Report No. 01/15/13-1
 - Employ
 - Extra Duty
 - Independent Contractors: Action Learning Systems; Camfel Productions; G. Canul; E. Rubenstein
 - Substitutes
 - Leaves
 - Requests
 - Resignations/Retirements
 - Resignations
 - Retirement
 - Miscellaneous
 - Conference Attendance

- continued

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B. Classified Personnel Report No. 01/15/13-2

Employ

- Regular
- Reinstate/Reemploy
- Substitutes
- Temporary

Leaves

- Requests

Resignations/Retirements

- Resignations

Change in Assignment

- Demotions
- Promotions
- Working Out of Class

Miscellaneous

- Deceased

8. CLOSING

- A. Discussion
- B. Future Meetings
- C. Adjournment

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100.

Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.

Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Five minutes are normally allowed for each presentation. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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 January 15, 2013

CALL TO ORDER _____ P.M.

BOARDROOM

| <u>Governing Board Members</u> | <u>Arrived</u> | <u>Absent</u> | <u>Left</u> |
|--|----------------|---------------|-------------|
| George West, President | _____ | _____ | _____ |
| Lan Q. Nguyen, Vice President | _____ | _____ | _____ |
| Bob Harden | _____ | _____ | _____ |
| Bao Nguyen | _____ | _____ | _____ |
| Linda Reed | _____ | _____ | _____ |
| | | | |
| <u>Student Representative to the Board</u> | | | |
| Eric Juarez | _____ | _____ | _____ |

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular and Organizational Board Meeting of December 18, 2012

Each Board Member has been given copies of the Minutes of the Regular and Organizational Board Meeting of December 18, 2012.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Minutes of the Regular and Organizational Board Meeting of December 18, 2012, were approved as submitted.

Agenda Items 1 and 2

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
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3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearings

B. Presentations

Public:

Staff:

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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January 15, 2013

4. ADMINISTRATION

- A. Use of Nonpublic Schools and Agencies for Handicapped Students
- B. Expulsion Recommendation

On motion of Trustee _____, seconded by Trustee _____, and
_____, the Board of Education approved Items
_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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4. ADMINISTRATION

Agenda Item 4 - A: Use of Nonpublic Schools and Agencies for Handicapped Students

Authorization is requested to enter into a contractual agreement with the nonpublic school and/or agency listed, certified by the California State Department of Education, for the education of handicapped students for whom this district does not have appropriate programs. This contract is written under the provisions of Education Code Sections 56157 and 56365-56366.7. The school and/or agency listed below is for the 2012-13 school year. The contract form to be used is one which has been recommended by the State and County Departments of Education.

Nonpublic School:
Devereux Cleo Wallace
8405 Church Ranch Boulevard
Westminster, CO 80021
Phone: 303-639-1716
Fax: 303-438-2270

It is recommended that the Board grant authorization to enter into a contractual agreement with the nonpublic school and/or agency listed which has been certified by the California State Department of Education for the education of handicapped students for whom this district does not have appropriate programs for the 2012-13 school year.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education granted
authorization to enter into a contractual agreement with the nonpublic school and/or
agency listed which has been certified by the California State Department of Education
for the education of handicapped students for whom this district does not have
appropriate programs for the 2012-13 school year.

Agenda Item 4 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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4. ADMINISTRATION

Agenda Item 4 – B: Expulsion Recommendation

The District Discipline Committee, acting in compliance with Education Code Section 48918, voted on December 10, 2012, to recommend the expulsion of one Garden Grove Unified School District student for violation of Education Code Section 48900 and Education Code Section 48915. The Discipline Committee's investigation of this matter indicates that the severity of this act calls for the above recommendation to be forwarded to the Board of Education for final action.

It is recommended that the Board approve the recommendation of the District Discipline Committee to expel one student for one calendar year (student number to be included in the official Board Minutes).

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education approved the
recommendation of the District Discipline Committee to expel Student No. _____
for one calendar year.

Agenda Item 4 - B

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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5. PROGRAMS AND INSTRUCTION

- A. Princeton Review: SAT Preparation
- B. Thinking, Feeling, Being 'Well" Program
- C. Out of District Event

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education approved Items
_____.

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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: Princeton Review: SAT Preparation

The Garden Grove Unified School District has worked with consultant, Princeton Review, to develop an agreement for SAT preparation at all high schools. This agreement will include on-campus SAT preparation courses for 11th grade students that will prepare them for the May SAT exam. Each course includes classroom lecture and several full-length practice exams. Students will also have access to online SAT preparation resources. In addition, consultants will provide each high school participant the SAT Student Materials Kit. The cost will be \$110 per student of which the district will fund \$60 per student.

The district requests permission to enter into an agreement with consultant, Princeton Review, for SAT preparation.

It is recommended that the Board grant permission to enter into an agreement with SAT consultant Princeton Review during the 2012-13 school year.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education granted
permission to enter into an agreement with SAT consultant Princeton Review during the
2012-13 school year.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – B: Thinking, Feeling, Being “Well” Program

The Thinking, Feeling, Being “Well” Program from the Child Abuse Prevention Center of Orange County has offered the opportunity to provide information and educational presentations to grades 7-12 students and parents in the Garden Grove Unified School District. Programming options for schools would include: one-time presentations for students in classroom or assembly settings; before-school, lunch-time, or after-school workshop series for selected students; or parent presentations. The “Well” Program reaches out to the community to raise awareness of topics such as growth and development, mental health, protective and risk factors, and how families can strengthen resilience in their children. Specific topics may include bullying, developmental assets, communication and self-esteem, substance abuse, decision-making skills, and media influence. The “Well” Program would deliver presentations on age-appropriate topics selected by school administrators. Parent permission would be required for student participation. The “Well” Program is funded by the Mental Health Services Act, Proposition 63, in partnership with the Orange County Health Care Agency. Programming at schools would be provided at no cost to the school district.

It is recommended that the Board approve the agreement from the Child Abuse Prevention Center of Orange County allowing the Thinking, Feeling, Being “Well” Program to provide programs for 7-12 students and parents.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the agreement from the Child Abuse Prevention Center of Orange County allowing the Thinking, Feeling, Being “Well” Program to provide programs for 7-12 students and parents.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – C: Out-of-District Event

Approval is requested to participate in the following out-of-district event:

(1)

| | |
|-----------------|--|
| School: | Doig Intermediate School |
| Participants: | 6 National Junior Honor Society Officers |
| Event: | Washington, D.C. Summer Break Trip 2013 |
| Location: | Washington, D.C. |
| Date(s): | June 21-25, 2013 |
| Chaperones: | L. Elliott, K. Seo |
| Costs: | \$850 per student; expenses paid by parent donations and fundraisers |
| Transportation: | Commercial airlines and public transportation |
| Housing: | Virginian Suites, Arlington, VA |
| Purpose: | Educational Field Trip |
| Comments: | No school days missed. |

It is recommended that the Board approve the listed out-of-district event.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved participation by (1) 6 Doig National Junior Honor Society Officers in Washington, D.C. Summer Break Trip 2013 at Washington, D.C. on June 21-25, 2013.

Agenda Item 5 – C

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

- A. Acceptance of Annual Audit
- B. Acceptance of Measure A Financial and Performance Audits
- C. Lease of Print Shop Equipment Using County of Los Angeles Contract No. MA-IS-1140182-1
- D. City of Garden Grove Water Improvements – Project Easement Request at Doig Intermediate School
- E. Uniform Complaint Summary
- F. Purchase Orders and Checks

On motion of Trustee _____, seconded by Trustee _____,
and _____ the Board of Education approved Items
_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – A: Acceptance of Annual Audit

Each year the school district is required to provide for an audit of its books and accounts. All funds of the district, including student body and cafeteria accounts and any other funds under the control or jurisdiction of the district, are to be audited. The audit also includes an examination for compliance with laws, rules, and regulations in specific program areas.

The financial and compliance audit for the period of July 1, 2011, through June 30, 2012, has been completed by Christy White Accountancy Corporation and has been submitted for acceptance.

It is recommended that the Board accept the financial statement and report of examination prepared by Christy White Accountancy Corporation for the fiscal year ending June 30, 2012.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education accepted
the financial statement and report of examination prepared by Christy White
Accountancy Corporation for the fiscal year ending June 30, 2012.

Agenda Item 6 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – B: Acceptance of Measure A Financial and Performance Audits

The district was successful at the election conducted on June 8, 2010, General Obligation Bond of 2010 (or Measure A), for the purpose of issuing bonds in order to provide local financing for the district's facilities modernization program. The election was conducted under the accountability requirements of Proposition 39. Annual independent performance and financial audits are required to ensure that bond proceeds have been expended only on the school facilities projects listed within the measure.

The performance and financial audits for the period of July 1, 2011, through June 30, 2012, have been completed by Christy White Accountancy Corporation and have been submitted for acceptance.

It is recommended that the Board accept the performance and financial audit reports for Measure A prepared by Christy White Accountancy Corporation for the fiscal year ending June 30, 2012.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education accepted the performance and financial audit reports for Measure A prepared by Christy White Accountancy Corporation for the fiscal year ending June 30, 2012.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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January 15, 2013

6. BUSINESS

Agenda Item 6 – C: Lease of Print Shop Equipment Using County of Los Angeles Contract No. MA-IS-1140182-1

Staff has examined the operation of the Print Shop printing needs of the district in general. They find that benefits will accrue to the district in terms of both product quality and cost savings if existing equipment is replaced with state of the art production printers and ancillary equipment. Savings would be realized through greater efficiency, which lowers the cost per print, by in-house bindery and printing of many items now being sent out, and by reduced maintenance and supply costs.

Section 20118 of the Public Contracts Code permits a board of education, if it has determined it to be in the best interests of the district, to purchase and/or lease equipment through an agreement with another agency that is authorized by law to make such purchases or leases. The County of Los Angeles has a contract with Océ North America Inc., which provides the best pricing available and permits use of the agreement by other public agencies including school districts in Orange County.

Staff feels it is in the best interest of the district to enter in a contract with Océ North America Inc. by utilizing the County of Los Angeles contract with Océ North America Inc.

It is recommended that the Board approve acceptance to lease two (2) production printers: one (1) each Océ Vario Print 6200, and one (1) each Océ Vario Print 120; one (1) Océ BLM 550 Booklet Maker; and Océ Prisma Prepare Software from Océ North America Inc. under the terms and conditions of Contract No. MA-IS-1140182-1 awarded by the County of Los Angeles. All equipment listed is not to exceed \$8,636.81 per month, tax included.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved acceptance to lease two (2) production printers: one (1) each Océ Vario Print 6200, and one (1) each Océ Vario Print 120; one (1) Océ BLM 550 Booklet Maker; and Océ Prisma Prepare Software from Océ North America Inc. under the terms and conditions of Contract No. MA-IS-1140182-1 awarded by the County of Los Angeles. All equipment listed is not to exceed \$8,636.81 per month, tax included.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
January 15, 2013

6. BUSINESS

Agenda Item 6 – D: City of Garden Grove Water Improvements - Project Easement Request at Doig Intermediate School

The City of Garden Grove is requesting a temporary construction access easement at Doig Intermediate School. The city would improve water services to the school by installing a water distribution pipeline which improves flow capacity to the school and vicinity. The district would also grant a permanent ten foot easement where the city's pipe will be located in addition to the 10 foot temporary easement used during construction of the pipeline, per plot map in exhibits A and B. The permanent easement would allow the city access for routine maintenance thereafter.

It is recommended that the Board approve the City of Garden Grove's Temporary Construction and Access Easement and Easement request at Doig Intermediate School for the construction of a water distribution pipeline.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the City of Garden Grove's Temporary Construction and Access Easement and Easement request at Doig Intermediate School for the construction of a water distribution pipeline.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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January 15, 2013

6. BUSINESS

Agenda Item 6 – E: Uniform Complaint Summary

As a result of the Williams Litigation Settlement and the subsequent revisions to Education Code 35186(d), the district is required to publicly report on a quarterly basis at a regularly scheduled meeting summary information concerning the uniform complaint process. The approved quarterly report will be submitted to the Orange County Superintendent of Schools.

It is recommended that the Board accept the Uniform Complaint Report Summary for the period of October 1 through December 30, 2012.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education accepted the Uniform Complaint Report Summary for the period of October 1 through December 30, 2012.

Agenda Item 6 - E

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
January 15, 2013

6. BUSINESS

Agenda Item 6 – F: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$4,246,496.89

cont.

On motion of Trustee _____, seconded by Trustee _____ and _____ the Board of Education approved: New Purchase Order Numbers: G72A0157, G72A0158, G72C0225 through G72C0291, G72C0293 through G72C0299, G72L0018, G72M0149, G72M0170, G72M0172, G72M0174, G72M0175, G72M0177, G72M0178, G72M0179, G72R1783, G72R1887, G72R1899, G72R1904, G72R1905, G72R1931, G72R1949 through G72R1970, G72R1972 through G72R2169, G72R2171, G72R2174 through G72R2180, G72R2182 through G72R2185, G72R2187 through G72R2191, G72W0014, G72W0057, G72W0189, G72W0215, G72W0216, G72W0220, G72W0227, G72W0229, G72W0253, G72W0257, G72W0262, G72W0265, G72W0267, G72W0269, G72W0271, G72W0277, G72W0280, G72W0282, G72W0284, G72W0285, G72W0287, G72W0288, G72W0289, G72W0296, G72W0298, G72W0300, G72W0302 through G72W0305, G72W0308, G72W0310 through G72W0320, G72W0323, G72X0276 through G72X0313; Changed Purchase Order Numbers: F72X0425, G72M0034, G72M0139, G72M0165, G72R1212, G72R1633, G72R1744, G72R1748, G72R1765, G72R1774, G72R1915, G72W0006, G72W0024, G72W0027, G72W0028, G72W0034, G72W0044, G72W0048, G72W0051, G72W0082, G72W0090, G72W0091, G72W0095, G72W0099, G72W0105, G72W0106, G72W0109, G72W0110, G72W0111, G72W0113 through G72W0116, G72W0120, G72W0138, G72W0140, G72W0160, G72W0176, G72W0188, G72W0193, G72W0196, G72W0197, G72W0222, G72W0223, G72W0231, G72W0237, G72W0239, G72W0244, G72W0249, G72W0276, G72W0278, G72W0294, G72X0032, G72X0072, G72X0106, G72X0110, G72X0120, G72X0123, G72X0124, G72X0127, G72X0130 through G72X0133, G72X0135, G72X0136, G72X0137, G72X0139, G72X0146, G72X0147, G72X0149, G72X0150, G72X0151, G72X0156, G72X0160, G72X0161, G72X0164, G72X0165, G72X0166, G72X0185, G72X0186, G72X0200, G72X0257, G72X0258, G72X0263, G72X0264, G72X0266, G72X0269, G72X0274 totaling \$4,246,496.89.

Check Numbers: 24287 through 24390, 279170 through 279899 totaling \$11,582,249.59.

Grand Total: \$15,828,746.48.

Purchase Orders and Checks – continued

| | | <u>Checks:</u> | |
|----------|------------------------------------|----------------|---------------------|
| Fund #1 | General | | |
| | Utilities | \$ | 270,917.21 |
| | Contracts, Rents & Leases | | 64,334.57 |
| | All Other | | <u>2,082,014.78</u> |
| | Total General Fund | \$ | <u>2,417,266.56</u> |
| Fund #11 | Adult Education | \$ | 1,192.35 |
| Fund #12 | Child Development | | 135.00 |
| Fund #22 | GO Bond - Series B | | 3,310,540.10 |
| Fund #68 | Workers' Compensation | | 141,959.59 |
| Fund #69 | Health & Welfare Employee Benefits | | 1,460,267.24 |
| Fund #82 | Comp. Liability | | 12,831.26 |
| | Cafeteria Fund | | <u>4,238,057.49</u> |
| | Total Other Funds | \$ | <u>9,164,983.03</u> |
| | Total Checks | | \$ 11,582,249.59 |

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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January 15, 2013

7. PERSONNEL

A. Certificated Personnel Report No. 01/15/13-1

Employ

Extra Duty

Independent Contractors: Action Learning Systems; Camfel Productions; G. Canul;
E. Rubenstein

Substitutes

Leaves

Requests

Resignations/Retirements

Resignations

Retirement

Miscellaneous

Conference Attendance

B. Classified Personnel Report No. 01/15/13-2

Employ

Regular

Reinstate/Reemploy

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Change in Assignment

Demotions

Promotions

Working Out of Class

Miscellaneous

Deceased

On motion of Trustee _____, seconded by Trustee _____, and
_____, the Board of Education approved Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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8. CLOSING

A. Discussion (Board Members)

B. Future Meetings: February 5, 2013
 February 19, 2013

C. Adjournment

On motion of Trustee _____, seconded by Trustee _____,
and _____, the meeting was adjourned at
_____.