

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 4, 2012

7:00 p.m. Regular Board Meeting

BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS
2. MINUTES
3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS
 - A. Public Hearing
Proposed Annual Budget 2012-13 (copies of the proposed budget were available for public inspection August 27 through September 4, 2012, between the hours of 8 a.m. and 5 p.m. in the Office of Business Services).
 - B. Reports
Staff – Update on Mandated Claims Process
4. ADMINISTRATION
 - No items
5. PROGRAMS AND INSTRUCTION
 - No items
6. BUSINESS
 - A. Annual Budget Report 2012-13
 - B. Resolution No. 11 – Appropriation of New Income
 - C. Resolution No. 12 – Budget Transfers
 - D. Resolution No. 13 – Establishment of Gann Appropriations Limit
 - E. Application for Class Size Reduction Program and Certification 2012-13
 - F. Renewal of Agreement for Liability Claims Administration
 - G. Purchase Orders and Checks
7. PERSONNEL
 - A. Certificated Personnel Report No. 09/04/12-1
 - Employ
 - Employee Contractors
 - Extra Duty
 - Independent Contractor: Horizon Entertainment, LLC
 - Temporary
 - Leaves
 - Requests
 - Resignations/Retirements
 - Resignations
 - Miscellaneous
 - University Contracts
 - Conference Attendance
 - B. Classified Personnel Report No. 09/04/12-2
 - Employ
 - Temporary
 - Leaves
 - Requests
 - Resignations/Retirements
 - Resignations
 - Retirements
 - Change in Assignment
 - Promotions
 - Miscellaneous
 - Other

- continued

8. CLOSING
 - A. Discussion
 - B. Future Meetings
 - C. Adjournment

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100.

Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.

Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Five minutes are normally allowed for each presentation. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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 September 4, 2012

CALL TO ORDER _____ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
George West, President	_____	_____	_____
Bao Nguyen, Vice President	_____	_____	_____
Bob Harden	_____	_____	_____
Lan Q. Nguyen	_____	_____	_____
Linda Reed	_____	_____	_____
<u>Student Representative to the Board</u>			
Eric Juarez	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting of August 21, 2012

Each Board Member has been given copies of the Minutes of the Regular Board Meeting of August 21, 2012.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Minutes of the Regular Board Meeting of August 21, 2012, were approved as submitted.

Agenda Items 1 and 2

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 4, 2012

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearings

Proposed Annual Budget 2012-13 (copies of the proposed budget were available for public inspection August 27 through September 4, 2012, between the hours of 8 a.m. and 5 p.m. in the Office of Business Services).

B. Presentations

Public:

Staff:

C. Reports and Information Items

Staff: Update on Mandated Claims Process – Sue McCann (assistant superintendent, Business Services) and Nancy Mefford (director, Business Services)

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 4, 2012

6. BUSINESS

- A. Annual Budget Report 2012-13
- B. Resolution No. 11 – Appropriation of New Income
- C. Resolution No. 12 – Budget Transfers
- D. Resolution No. 13 – Establishment of Gann Appropriations Limit
- E. Application for Class Size Reduction Program and Certification 2012-13
- F. Renewal of Agreement for Liability Claims Administration
- G. Purchase Orders and Checks

On motion of Trustee _____, seconded by Trustee _____,
and _____ the Board of Education approved Items
_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – A: Annual Budget Report 2012-13

Education Code Section 42127(a) requires each school district to adopt a budget and file with the county superintendent of schools on or before the first day of July of each year.

The 2011-12 base revenue limit of \$6,489.35 was deficated by 20.602%. This brought the revenue limit down to \$5,152.41. The base revenue limit of \$6,489.35 is increased by \$212 to represent the 3.24% COLA for 2012-13. The latest deficit proposed by the Governor is 22.272%. An additional 6.542% deficit has been applied to represent possible cuts if the temporary taxes are not passed by the voters in November 2012. These changes combine to reduce the 2012-13 revenue limit to \$4,770.42 per student.

The proposed budget has been available for public inspection from August 27 through September 4, 2012. The Annual Budget contains statements of revenue, expenditure, and changes in balances in the following funds:

General Fund (#01)	Building Fund (#21)
Adult Education Fund (#11)	Capital Facilities Fund (#25)
Child Development Fund (#12)	School Facilities Fund (#35)
Cafeteria Account (#13)	Special Reserve Fund-Capital Projects (#40)
Deferred Maintenance Fund (#14)	Self Insurance Fund (#67)

In submitting the 2012-13 September Adopted Budget, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. With the 2012-13 September Adopted Budget submission, the Board is providing an update on the budget reductions plan for fiscal year 2012-13. Due to California's sluggish economic recovery, the uncertain outcome of the Governor's November tax initiative, and proposed implementation of trigger reductions for 2012-13, it is recognized that, if necessary, the school district will continue to implement cuts of \$33.3 million in 2012-13, \$51.3 million in 2013-14, and an additional \$70.1 million in 2014-15 to maintain fiscal solvency.

It is recommended that the Board adopt the Annual Budget Report for 2012-13 (Board Report 9/4/12-3) and authorize its filing with the Orange County Superintendent of Schools.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted the Annual Budget Report for 2012-13 (Board Report 9/4/12-3) and authorized its filing with the Orange County Superintendent of Schools.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – B: Resolution No. 11 – Appropriation of New Income

Education Code Section 42602 permits the budgeting and use of new income to finance expenditures for the 2011-12 fiscal year. Budget increases are necessary to account for differences between the district's actual expenditures for 2011-12 and the approved budget for that year.

It is recommended that the Board adopt Resolution No. 11 which authorizes increases to reflect additional income received and expended in the 2011-12 year in excess of the amount in the Board-approved operating budget for that year.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 11 which authorizes increases to reflect additional income received and expended in the 2011-12 year in excess of the amount in the Board-approved operating budget for that year.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – C: Resolution No. 12 – Budget Transfers

Education Code Section 42600 requires that budget expenditures not exceed the amounts appropriated in each major classification. These transfers are necessary to account for changes that reconcile differences between the district's actual expenditure for 2011-12 and the approved operating budget for that year.

It is recommended that the Board adopt Resolution No. 12 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 12 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

Agenda Item 6 - C

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 4, 2012

6. BUSINESS

Agenda Item 6 – D: Resolution No. 13 – Establishment of Gann Appropriations
Limit

Article XIII B of the California Constitution places various limitations on the fiscal powers of the state and each local government.

Government Code Section 7910 requires that the governing body of each local jurisdiction annually adopt a resolution establishing its estimated appropriations limit for the current year and the actual appropriations limit for the preceding year.

The calculations of the actual 2011-12 and estimated 2012-13 appropriations limits have been made based on formulas provided by the Superintendent of Public Instruction. Documentation used in the determination of the appropriations limit is attached to the resolution and has been available to the public in the Office of Business Services, in accordance with Education Code Section 42132.

It is recommended that the Board adopt Resolution No. 13 which recalculates the district's 2011-12 appropriations limit and establishes the 2012-13 appropriations limit.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education adopted
Resolution No. 13 which recalculates the district's 2011-12 appropriations limit and
establishes the 2012-13 appropriations limit.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – E: Application for Class Size Reduction Program and Certification 2012-13

Education Code (EC) Sections 52120-52128.5, 17200, and California Code of Regulation, Title 5, establish the Class Size Reduction (CSR) Program which provides incentive funding for school districts that reduce class size to 20 students in grades 1 and 2 and kindergarten or grade 3. The CSR Operations Application allows the district to apply for incentive funding for each new or continuing student participating in grades K, 1, 2, and 3 in the 2012-13 school year. The expected funding for 2012-13 is \$1,071 per student, for CSR classes with average daily enrollment that do not exceed 20.44. Education Code Section 52124.3 allows for flexibility in the CSR program and provides a new schedule of reduced funding percentages for classes exceeding 20.44 pupils for a four-year period, from 2008-09 through 2011-12. However, Section 31 of Senate Bill 70 amended this section of EC 52124.3 and extended flexibility for an additional two years through 2013-14. School districts may apply for no more than the number of classes identified in the 2008-09 Operations Application.

It is recommended that the Board approve submission of the Class Size Reduction Program Operations Funding Applications 2012-13.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved submission of the Class Size Reduction Program Operations Funding Applications 2012-13.

Agenda Item 6 - E

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 4, 2012

6. BUSINESS

Agenda Item 6 – F: Renewal of Agreement for Liability Claims Administrator

AdminSure has served as the district's auto and general liability claims administrator since October 1, 1988. The company has been responsive to district needs and has satisfactorily dealt with claimants and their representatives. Coverage reviews have been timely, and claims have been resolved expeditiously and fairly. AdminSure is requesting to extend the current claims administration agreement for one additional year, from October 1, 2012, through September 30, 2013, under the same terms, conditions, and fee as provided during the 2011-12 year.

It is recommended that the Board approve the renewal of the agreement with AdminSure for auto and general liability claims administration for one year from October 1, 2012, through September 30, 2013, at a cost of \$15,600.

On motion of Trustee _____, seconded by Trustee _____,
and _____, the Board of Education
approved the renewal of the agreement with AdminSure for auto and general liability
claims administration for one year from October 1, 2012, through September 30, 2013,
at a cost of \$15,600.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 – G: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$1,416,475.50

cont.

On motion of Trustee _____, seconded by Trustee _____ and _____ the Board of Education approved: New Purchase Order Numbers: G72A0110, G72A0125, G72C0031 through G72C0048, G72C0050, G72C0051, G72C0053 through G72C0059, G72M0060, G72M0066, G72M0068, G72M0076, G72M0077, G72M0078, G72M0081, G72M0082, G72M0083, G72R0461, G72R0469 through G72R0480, G72R0482 through G72R0555, G72R0557 through G72R0595, G72R0597 through G72R0617, G72R0619, G72R0620, G72R0621, G72X0145 through G72X0157, G72X0159 through G72X0163; Changed Purchase Order Numbers: F72R2949, F72R2950, F72R4107, F72R4108, F72R4109, F72R4199, F72R4206, F72W0063, F72W0093, F72W0096, F72W0101, F72W0238, F72W0244, F72W0313, F72W0347, F72W0448, F72W0451, F72W0472, F72W0498, F72W0538, G72M0031, G72R0022, G72R0051, G72R0160, G72R0293, G72R0318, G72R0331, G72R0359, G72R0433, G72R0462, G72X0133, G72X0137; Canceled Purchase Order Numbers: G72R0426, G72R0427 totaling \$1,416,475.50.
Check Numbers: 23960 through 23993, 276714 through 276915, totaling \$5,261,726.85.
Grand Total: \$6,678,202.35.

Agenda Item 6 – G

Purchase Orders and Checks – continued

		<u>Checks:</u>	
Fund #1	General		
	Utilities	\$	106,028.78
	Contracts, Rents & Leases		14,085.93
	All Other		<u>280,511.98</u>
	Total General Fund	\$	400,626.69
Fund #12	Child Development		1,465.76
Fund #14	Deferred Maintenance		5,386.46
Fund #22	GO Bond - Series B		2,354,372.28
Fund #25	Capital Facilities		3,642.71
Fund #40	Special Reserve		100,000.00
Fund #68	Workers' Compensation		177,233.33
Fund #69	Health & Welfare Employee Benefits		2,112,906.31
Fund #82	Comp. Liability		69.10
	Cafeteria Fund		<u>106,024.21</u>
	Total Other Funds	\$	4,861,100.16
Total Checks			\$ 5,261,726.85

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7. PERSONNEL

A. Certificated Personnel Report No. 09/04/12-1

Employ

Employee Contractors

Extra Duty

Independent Contractor: Horizon Entertainment, LLC

Temporary

Leaves

Requests

Resignation/Retirements

Resignations

Miscellaneous

University Contracts

Conference Attendance

B. Classified Personnel Report No. 09/04/12-2

Employ

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Promotions

Miscellaneous

Other

On motion of Trustee _____, seconded by Trustee _____, and
_____, the Board of Education approved Items _____.

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September 4, 2012

8. CLOSING

A. Discussion (Board Members)

B. Future Meetings: September 18, 2012
 October 2, 2012

C. Adjournment

On motion of Trustee _____, seconded by Trustee _____,
and _____, the meeting was adjourned at
_____.